**LCFF Budget Overview for Parents Template**

Local Educational Agency (LEA) Name: PUC Community Charter Elementary School  
CDS Code: 19 64733 0129619  
School Year: 2022 – 23  
LEA contact information: Gerardo Montero G.Montero@pucschools.org 818-559-7699

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

**Budget Overview for the 2022 – 23 School Year**

![Projected Revenue by Fund Source](chart.png)

This chart shows the total general purpose revenue PUC Community Charter Elementary School expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for PUC Community Charter Elementary School is $4,886,859.00, of which $3,571,752.00 is Local Control Funding Formula (LCFF), $544,967.00 is other state funds, $17,000.00 is local funds, and $753,140.00 is federal funds. Of the $3,571,752.00 in LCFF Funds, $892,128.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).
The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.

![Budgeted Expenditures in the LCAP](chart.png)

This chart provides a quick summary of how much PUC Community Charter Elementary School plans to spend for 2022 – 23. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: PUC Community Charter Elementary School plans to spend $4,890,200.00 for the 2022 – 23 school year. Of that amount, $515,560.00 is tied to actions/services in the LCAP and $4,374,640.00 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

[Respond to prompt here]

**Increased or Improved Services for High Needs Students in the LCAP for the 2022 – 23 School Year**

In 2022 – 23, PUC Community Charter Elementary School is projecting it will receive $892,128.00 based on the enrollment of foster youth, English learner, and low-income students. PUC Community Charter Elementary School must describe how it intends to increase or improve services for high needs students in the LCAP. PUC Community Charter Elementary School plans to spend $853,916.00 towards meeting this requirement, as described in the LCAP. The additional improved services described in the plan include the following:

[Respond to the prompt here; if there is no prompt, a response is not required.]
Update on Increased or Improved Services for High Needs Students in 2021 – 22

This chart compares what PUC Community Charter Elementary School budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what PUC Community Charter Elementary School estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2021 – 22, PUC Community Charter Elementary School's LCAP budgeted $1,249,828.00 for planned actions to increase or improve services for high needs students. PUC Community Charter Elementary School actually spent $1,156,387.00 for actions to increase or improve services for high needs students in 2021 – 22. The difference between the budgeted and actual expenditures of $93,441.00 had the following impact on PUC Community Charter Elementary School's ability to increase or improve services for high needs students:

[Respond to the prompt here; if there is no prompt, a response is not required.]
Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan

<table>
<thead>
<tr>
<th>Local Educational Agency (LEA) Name</th>
<th>Contact Name and Title</th>
<th>Email and Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>PUC Community Charter Elementary</td>
<td>Gerard Montero, Director of Compliance</td>
<td><a href="mailto:g.montero@pucschools.org">g.montero@pucschools.org</a> 818-294-2293</td>
</tr>
</tbody>
</table>

California’s 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. The following is a one-time mid-year report to the local governing board or body and educational partners related to engagement on, and implementation of, these Acts.

I. A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP).

The additional funds that were allocated and received by PUC Community Charter Elementary and were not included in the 2020-21 Local Control & Accountability Plan (LCAP) approved by the governing board in May of 2021, were the following: Educator Effectiveness Block Grant, Expanded Learning Opportunities Program, and LCFF Mega-COLA. The school has not received its allotted A-G Improvement Grant funding however when the school does receive the funds it will continue to engage its educational partners, using the structures listed below, on the use of those funds.

The school engaged its educational partners on the use of the funds provided through the Budget Act of 2021 through its School Site Council (SSC), English Language Advisory Council (ELAC), and through surveys such as the LCAP Annual Survey and PUC Stakeholder Surveys, and stakeholder Focus Groups during the 2020-21 academic school year.

The use of LCFF Mega-COLA funds were determined through engaging the school’s educational partners at various times during the 2020-21 school year related to student needs and incorporating the feedback into the school’s budget process.

In regards to the Educator Effectiveness Block Grant, site leaders used site level feedback from teachers, staff, and parents collected during the 2020-21 school year and the 2021-22 school year to help inform how funds would be spent by the school to further support school educators.

In regards to the Expanded Learning Opportunities Program, the school presented educational partners with the following opportunities:

Parents and other community members:
- Information was presented at the May SAC and ELAC committees to receive feedback on the proposed ELO plan.
- During a general parent meeting in May, open to all parents, the proposed plan was shared.
Meetings were held in English and Spanish to ensure parents were fully engaged. Documents being reviewed were provided online and shared on screen during the meetings.

Teachers, including Special Education Teachers/Admins:
- During professional development, the school surveyed and discussed with teacher focus groups held during the month of May to review the overall requirements to develop the ELO plan.

School Staff:
- The school, during weekly professional development meetings, surveyed and discussed the requirements of the proposed ELO plan to receive feedback.

The educational partner engagement opportunities that will help inform future expenditures for Educator Effectiveness Block Grant, Expanded Learning Opportunities Program, LCFF Mega-COLA, A-G Improvement Grant and any other funding source will include the following:

1) School Advisory Council (SAC) will hold its SAC Quarter 3 Meeting in March 2022 and SAC Quarter 4 Meeting in May 2022.
2) English Learner Advisory Committee (ELAC) will hold ELAC Quarter 3 Meeting in March 2022 and ELAC Quarter 4 Meeting in May 2022.
3) Parent Advisory Committee (PAC) will hold PAC Meetings throughout the second semester of the 2021-22 school year.
4) Special Education Advisory Committee (SEAC) will hold SEAC Quarter 3 Meeting in February 2022 and SEAC Quarter 4 Meeting in May 2022.

II. A description of how the LEA used, or plans to use, the additional concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.

PUC Community Charter Elementary is a single school charter school. The school has an enrollment of unduplicated student groups greater than 55%. Specifically, the Unduplicated Pupil Percentage is:

PUC Community Charter Elementary: 84.69%

PUC Community Charter Elementary is dedicated to increasing the number of staff who provide direct services to students that are low-income, English Learners, and/or foster youth. The school is using funds to retain staff that are providing direct services to students at the school. With the additional funding new roles were added at both the organization level and school site level in support of funding priorities. The positions below are based on the needs of our students as determined by student demographic data, student academic needs, and school site needs in order to best support all students particularly those identified as highest need as determined by the funding priorities at the school.

PUC Schools [Additional Positions]:
Director of Digital Learning and Assessment works directly to support sites with 1) State Assessments 2) PUC Internal Assessments 3) PUC Digital Learning Systems.

Director of Language and Literacy supports leaders, teachers and students and will work directly to support sites with 1) ELD needs, 2) literacy across the curriculum, and 3) curriculum needs.

EL Coordinator supports sites directly with 1) English Language development, 2) Implementation of the EL Achieve initiative, and 3) Monitoring of English Language progress.

Special Education Learning & Engagement Coach providing direct support and coaching to school teachers and leaders to further support student achievement outcomes for our students with disabilities.

School Psychologist supporting with social-emotional needs of students.

Director of Behavior Intervention supporting schools with behavior intervention by directly working with schools to best support students who are in need of additional and comprehensive behavior intervention support.

Parent Engagement Coordinator supporting schools to further advance and enhance the school-to-parent engagement at each school by providing additional and comprehensive parent engagement support and services to schools.

Academic Coaches to provide additional support to school leaders and teachers through professional development and coaching in support of student academic achievement and academic outcomes.

PUC Community Charter Elementary Additional Positions:

Teacher’s Assistants to provide classroom support for academic and social-emotional needs.

Inclusion Assistants to provide classroom support for academic and social-emotional needs in alignment with the Individual Educational Plan (IEP).

Afterschool support (Tutors and Enrichment Leaders) for both ASES and Expanded Learning Opportunities (ELO) grant. Tutors support with homework. Tutors also provide academic enrichment opportunities and daily physical activities such as sports.

School site specific additional positions:

Learning & Engagement Coordinator [if applicable]
Learning & Engagement Teacher [if applicable]
Marital & Family Therapist [if applicable]

Specifically, the school added or retained the following staff positions to provide direct services to students with the intent of not having services interrupted for students:

Position 1: This position supports direct services and will allow for uninterrupted services to students by...(explain how direct services to students will be uninterrupted.)

Position 2: This position supports direct services and will allow for uninterrupted services to students by...(explain how direct services to students...
At PUC Community Charter Elementary stakeholder feedback is an important core practice to our work with our educational partners (parents, teachers, students, and school staff). Throughout the 2020-2021 school year, the school collected feedback from parents, teachers, students, and school staff related to student needs and the use of supplemental funding using the following platforms: online surveys, virtual meetings, and one-to-one virtual meetings to support our school’s response to the school year under COVID-19. Our parents, teachers, students, and school staff are surveyed at various times throughout a school year allowing us at the school to continuously gather stakeholder feedback related to our school’s response, supports, and services. Our stakeholder feedback structure and yearlong survey cadence have allowed us to remain responsible, relational, responsive, and adaptive to the ever-changing demands caused by COVID-19 on our students, school staff, families, and communities throughout the academic school year.

The school used the following platforms to gather continuous feedback from educational partners when planning expenditures for other federal resources (ex: CARES Act (ESSER I), LLMF, GEER I, CRRSA-ESSER II, ARP-ESSER III).

The school engaged school community members in September 2021, through its School Advisory Committee (SAC) and English Learning Advisory Committee (ELAC) to gather school community member feedback (i.e. parents, school staff, students, and community members, including Individuals representing children with disabilities, English Learners, Homeless Students, Foster Youth, related to the school’s use of additional funds. The school also used scheduled professional development with school staff, including the principal, school leaders, paraprofessionals, special education teachers to gather school staff feedback, input, and suggestions to further the school’s collective planning. Lastly, the school also engaged students, other community members, and the public at large using focus groups hosted by the school to further gather feedback, input, and suggestions and also via Instagram, Facebook, and Twitter. The ongoing engagement with school community members described above allowed the school to create plans that are responsible and responsive to the various and unique needs of all students, particularly those disproportionately impacted by COVID-19.

In addition, the school shared its School Success Plan, LCAP, & use of Supplemental Funds (ex: CARES Act (ESSER I), LLMF, GEER I, CRRSA-ESSER II, ARP-ESSER III) for 2021-22 SY at scheduled focus group sessions at the start of the year.

The following funds, ESSER I, GEER I, CRRSA – ESSER II were informed by previous stakeholder feedback and the PUC Priorities for use of supplemental funds.

The ESSER III Expenditure Plan includes meaningful consultation with required community members in the Community Engagement section (include link to plan and page number, if applicable).

The link to the school’s ESSER Expenditure III Plan can be found here: 2021–22 LCAP Supplement Template
The Expanded Learning Opportunities Grant has allowed the school to further our stakeholder feedback gathering and planning by using our school’s stakeholder feedback structure to support our planning and use of these funds for school-based opportunities tied to supplemental instruction and support for our identified students. The school used the Expanded Learning Opportunity Grant priorities to specifically gather stakeholder feedback to further our planning related to Expanded Learning Opportunity Grant funding for our identified students. We also used our School Advisory Committee (SAC) and English Learning Advisory Committee (ELAC) to gather stakeholder feedback related to the Expanded Learning Opportunity Grant priorities to help us create a plan that is responsible and responsive to the various and unique needs of our identified students as we plan for their future success.

- Specifically, we presented each group with the following opportunities:

- Parents:
  - Information was presented at May 2021, SAC and ELAC committees to receive feedback on the proposed ELO plan. -During a general parent meeting in May 2021, open to all parents, the proposed plan was shared.
  - Meetings were held in English and Spanish to ensure parents were fully engaged.
  - Documents being reviewed were provided online and shared on-screen during the meetings.

- Teachers:
  - During professional development, the school surveyed and discussed with teacher focus groups held during the month of May 2021 to review the overall requirements to develop the ELO plan.

- School Staff:
  - The school, during weekly professional developments, surveyed and discussed the requirements of the proposed ELO plan to receive feedback.

- The Expanded Learning Opportunities Grant (ELO) Plan’s link can be found here:

CCES: https://www.pucschools.org/nces/lcap/
III. A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.

PUC Community Charter Elementary has followed the PUC Schools COVID-19 Response Plan dedicated to remaining responsible, responsive, and adaptive throughout the course of the pandemic in support of the highest health and safety for all students, staff, and families. PUC Schools tests all students and staff for COVID-19 on a weekly basis and has administered 46,000 weekly tests organization-wide, with a COVID-19 positivity rate of .02%, during the first semester of the 2021-2022 school year. PUC Community Charter Elementary efforts to maintain the health and safety of students, teachers, and other staff and to ensure continuity of services and the implementation of the ESSER III Expenditure Plan are as follows:

- **DAILY COVID-19 SCREENING**: Screening includes temperature checks and COVID-19 related questions that must be filled out prior to entering a school site or workplace.
- **COVID-19 TESTING**: We required Baseline COVID-19 testing for all students and staff, as a response to the Omicron variant winter surge. Approximately 9% positivity rate of those tested prior to entering our school when returning in January 2022. In addition, require weekly COVID-19 testing for both vaccinated and unvaccinated staff and students.
- **PUC COVID-19 Vaccination Clinics**: During the month of October and November COVID-19 vaccination clinics for eligible students, staff, families, and community, were held in the PUC Sylmar Education Complex, Northeast San Fernando Valley, River District Complex and PUC CALS campus, Northeast LA.
- **COVID-19 VACCINATION**: PUC Schools will continue to promote vaccination for all eligible students and staff. This will be updated based on state and/or local district requirements.
- **ILLNESS DAYS**: We have approved up to five (5) COVID-19 days for any COVID-19 related absence for teachers and staff during the OMICRON surge up to the end of March.
- **PPE**: Universal masking for both indoors and outdoors.
- **Health and Hygiene Practices**: The school will continue to provide adequate supplies such as hand sanitizer, hand-washing stations.
- **At-Home-Test Kit Distribution & Data Collection**: The school has a system to distribute testing kits to students through a Grab & Go structure that allows for safety and minimal traffic congestion at the site. In addition, the school team will collect the results. This will support the effort to ensure continuity of services.
- **COVID-19 Negative Test Results (Staff & Students)**: Internal system to weekly collect negative test results for all staff and students.
- **Food Services**: The school continues to outreach to the food vendor for an overall wellness check and to get a pulse on projected delivery times and/or any anticipated challenges.
- **After School Program**: School outreach to the After School Coordinator for an overall wellness check and to plan and/or coordinate a safe and orderly after-school program based on anticipated staff and student absences.
- **IEP Related Service Providers**: School outreach to most used SPED service providers at the site for an overall wellness check and to get a pulse on any anticipated challenges or staff shortages.
• Ongoing ventilation monitoring: (MERV-13) filters are checked on an ongoing basis.
• School Janitorial/Maintenance & Other Staff Outreach: School outreach to staff and/or vendors for an overall wellness check and to get a pulse on any anticipated challenges or staff shortages.
• Mental health: We value the wellness and mental health of students, staff, and families. The school provides Health and Wellness professional development and on-site clinical counseling support to students, families, and staff. In addition, we show gratitude and appreciation to all our school staff providing direct services to our students for their ongoing and unwavering dedication to our students and families.

ESSER III Plan Successes:

• The PUC COVID-19 Task Force which is composed of various department leaders in support of our collective organization-wide response to COVID-19 [i.e., Operations, Facilities, HR, Finance, IT, Data/SIS, Food Services, Parent & Student Engagement, Compliance, Academics, Nursing Services, Communications, etc]
• The School Site COVID-19 Task Force composed of various school site personnel, led by the school principal, in support of the school’s COVID-19 response
• COVID-19 Case Management for staff and students in partnership with LACDPH. COVID-19 positivity rate continues to decline and is currently below 1% (.88%) at the end of January 2022.
• The implementation of PUC COVID-19 Containment, Response, & Control Plan 2021-22 SY.
• The various partnerships such as LACOE, LACDPH, CCSA, UCLA/USC, LAUSD and other agencies to further support our PUC Schools response to COVID-19 [i.e. health agencies, universities/academia, charter authorizer, and community partners]
• We have provided N95 masks for all teachers and staff per LACDPH updated guidance through a partnership with LACOE

ESSER III Plan Challenges:

Staff Shortages:

• teacher positions and classified staff positions continue to be difficult to fill due to the following reasons:
• Lack of qualified candidates
• Competition with other school districts
• Competition with other industries
• Credentialing programs producing less graduates
• Compensation competition
• Remote work vs. front facing
• Movement out of the area and the state
In addition, there are challenges with resignations in Fall 2021 due to the following:

- The desire to work remotely
- Moved during the pandemic
- Fearful of getting sick
- Compensation is a moving target with competitors paying higher wages
- Many option to select from within the field
- Burnout due to increased workload, dual instruction, catch up with learning loss, and not enough staff.

PUC Community Charter Elementary has made every effort to implement the actions and expenditures as stated in the ESSER III Expenditure Plan in order to address student needs. Quarterly expenditure reports indicate that ESSER III funding has not been used by the school as of this update. The school has prioritized utilizing both ESSER I funds as they must be expended by September 30, 2022 and ESSER II funds must be expended by September 30, 2023. The school is still utilizing ESSER I and ESSER II funds in support of the various action items listed below. The school anticipates that ESSER III funds will begin being expended by the first semester of the 2022-2023 school year and will be included in the LCAP Plan for 2022-2023. Here is a breakdown of how both ESSER I and ESSER II funds have been spent as of January 2022:

<table>
<thead>
<tr>
<th>PUC CCES</th>
<th>ESSER I</th>
<th>ESSER II</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Federal Revenues</td>
<td>83,563</td>
<td>337,132</td>
</tr>
<tr>
<td>EXPENSES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificated Salaries</td>
<td>188</td>
<td>47,788</td>
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<tr>
<td>Classified Salaries</td>
<td>56,853</td>
<td>5,301</td>
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<tr>
<td>Employee Benefits</td>
<td>4,936</td>
<td>4,847</td>
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<tr>
<td>Books &amp; Supplies</td>
<td>9,721</td>
<td>52,240</td>
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<tr>
<td>Services &amp; Other Operating Exp.</td>
<td>9,757</td>
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<tr>
<td>Capital Expenditures</td>
<td>2,109</td>
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<tr>
<td>Total EXPENSES</td>
<td>83,564</td>
<td>110,176</td>
</tr>
<tr>
<td>Amount Remaining</td>
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<td>226,956</td>
</tr>
<tr>
<td>Action Title(s)</td>
<td>Progress Update</td>
<td></td>
</tr>
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<td>---------------------------------</td>
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</tr>
</tbody>
</table>
| Custodial Staff                 | The school’s custodial staff continue to ensure campus cleanliness on a daily basis as is evident by the maintenance of the Bathroom Log. In addition, health and safety protocols continue to be followed and adjusted based on new LACDPH, CDPH, CDC, CDE, and LAUSD guidance and requirements for public schools. PUC School’s positive rate from January 17-January 21, 2022 is 0.88% demonstrating the overall effectiveness of custodial staff efforts. Chart below shows numbers of positive cases by school last 14 days (as of February 4, 2022).  

![Total Number of Positive Cases - Last 14 Days](chart.png)

Operations Manager and Office Manager continue monitoring through the Quality Assurance Operations Review Checklist which is done on a monthly basis. The target is a 90% or greater. All PUC schools met and exceeded the target percent. The average QAR score (from August-December for PUC Community Charter Elementary was:  

CCES: 99.26%  

Campus aides & Supervision staff | The Site Leader monitored, on a monthly basis, the need for additional campus aides and/or supervision staff and posted any openings as soon as possible. As of January, the school fully or mostly staffed their campus aide and supervision staff positions.                                       |

Cleaning and PPE Equipment       | The School Site, led by the Site Leader, along with Operations Manager, has monitored and continues to monitor site-level need for cleaning and PPE equipment on a monthly basis via review of purchase order and GL reports. In response to the updated requirements from the County, the Operations Manager acquired additional N95 masks for use by both school staff and students as needed. In addition, home rapid tests were acquired and/or purchased for student use as needed. |
<table>
<thead>
<tr>
<th>Resources to accelerate learning</th>
<th>The Site Leader reviewed purchase orders and GL reports to ensure appropriate resources to accelerate learning are being purchased. At the time of this report, ESSER III funds had not been expended for this item.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual Academic Plan</td>
<td>The School Site, led by School &amp; College Counseling Department, has been given time to develop and/or review Individual Academic Plans for students who have any area of need due to learning loss.</td>
</tr>
</tbody>
</table>
| Intervention Programs for ELA and Math | The Site Leader and teachers analyzed iReady and MAP ELA and Math data during Quarter 1 and Quarter 2 data analysis days in semester 1 of 2021-22 school year.  
When comparing PUC Community Charter Elementary’s Fall 2021-2022 to Winter 2021-22 MAP Reading overall data we see that overall performance improved from 17% students met/above grade level in Fall 2021-2022 to 26% students met/above grade level in Winter 2021-22.  
When comparing PUC Community Charter Elementary’s Fall 2021-2022 to Winter 2021-22 MAP Math overall data we see that overall performance improved from 5% students met/above grade level in Fall 2021-22 to 6% students met/above grade level in Winter 2021-22. |
| EL Achieve                        | The school was provided a five day EL Achieve professional development in November. This was provided to schools with 6th-12th grade. Blueprint for serving ELs was covered. This included looking at ELD instructional units, backward planning (lesson preparation), and how to analyze assessment results with teachers. Beginning in January, PUC Schools began “Academic Learning Walks” in support of monitoring the progress and implementation of EL Achieve. |
| Personnel for Extended Day       | The school has strived to hire tutors for the Extended Day program. This includes the ASES program for seven of the 11 PUC schools. Hiring tutors has proven difficult over the last semester. However, PUC Recruitment has supported the schools by posting career opportunities through various job searches and through social networks. The school is still in the process of posting and hiring additional tutors. |
| Personnel for Summer School       | Hiring personnel for summer school will be monitored in the coming months as we enter into the second semester. Currently, the school is focused on maintaining enough personnel for the second semester based on staffing shortages described above related to the various reasons for staffing shortages this school year. |
| Personnel to Support Learning & Engagement | The Director of Student and Parent Engagement Coordinator has provided on-going and on-site director support to both students and families. Parent engagement data, such as referrals from |
the school, has been reviewed on a weekly and monthly basis and used to provide outreach to parents and provide parent groups as needed.

### Social-emotional Support

The Clinical Counseling Department offers various opportunities for students, staff, and families to engage in clinical counseling. The mental health/clinical counseling for groups and individual counseling sessions are offered through in-person and telehealth conferencing by clinical counselors. The clinical counselors have added extra hours as a response to the demand for services. In addition, a student virtual classroom program is being piloted this school year. Support for teacher drop-in groups continues to be offered. The Clinical Counseling Department offers various opportunities for students, staff, and families to engage in clinical counseling.

### Behavioral Support

The Student Behavior Intervention Department has worked to ensure that the school has the guidance and support to respond to all student behavior(s). The response to student behavior(s) is restorative and responsive to the various unique and diverse needs of students inside and outside of the school setting. The approach is holistic by working with students, parents, teachers, and school leaders in support of student behavior data, student behavior observations, and desired student behavior(s) in support of a positive, inclusive, and safe school climate.

### Edgenuity for Independent Study

Edgenuity/Genius is currently being used for students who are in Independent Study. Site Leader, Learning and Engagement Coordinator, and the Office Manager monitor and track student progress and attendance through Schoolzilla School-level Dashboard on a daily basis. The process for tracking continues to be adjusted and refined.

### Saturday School to support In-person Study

The school did not offer Saturday School due to the various impacts and staffing shortages caused by COVID-19 this school year. The desire and intent was there however staffing shortages during the day program and extended day program has limited the school’s ability to offer Saturday School. The school will continue to look into offering Saturday School during the second semester as the school continues to monitor the staffing shortages and COVID-19.

### Independent Study Stipend & Staff to support Quarantine Study

The school is providing Independent Study supplemental compensation [i.e. Independent Study Stipends] to teachers and other school personnel who are supporting the additional duties related to maintaining Independent Study at the school. The Site Leader and the Office Manager are monitoring payment through GL reports on a monthly basis.

### Site Leader Development

The PUC Leader Development System is used to support school leader development, coaching, and accountability in support of student and school outcomes. Each school leader must review student/school data and reflect on their practice through the following performance standards:
PUC Community Charter Elementary has reviewed all available information and data in order to monitor the progress of interventions that are utilized to address students’ needs, both academic and social-emotional. The school has reviewed its Quarter 1 and Quarter 2 data during the first semester. Here is a summary of both academic and social-emotional data.

When looking at sub-groups for Reading and Math, we see most subgroups improved from Fall to Winter or were static. Here are the comparisons by subgroups for PUC Community Charter Elementary:

- **Reading:**
  - Fall 2021-2022: 3%
  - Winter 2021-22: 16%
  - English Learners: 16%
  - Hispanic: 25%
  - Low-Income: 25%
  - SWD: 11%

- **Math:**
  - Fall 2021-2022: 3%
  - Winter 2021-22: 7%
  - English Learners: 5%
  - Hispanic: 5%
  - Low-Income: 5%
  - SWD: 2%

PUC Community Charter Elementary’s community has experienced high levels of stress from the disruption of daily lives and worries about the physical health of oneself and others, and many have been under financial strains. For many, especially children, living with these strains in the household and community, the stress and trauma threaten to have long-lasting negative impacts on the body and brain. Each person continues to be in need of additional supports and systems that will help to rebalance and refocus on the task of learning and being productive in a school community. The school’s site leader has utilized the PUC School’s Counseling Department and the PUC Student & Family Support Team to support through several levels or Tiers of support. Tier 1: Conducting universal screening to identify social-emotional needs of students on a daily basis. Conducting routine check-ins using a trauma and resilience-informed lens. The school also connects with students and families to promote...
The school engages with students and families using culturally responsive techniques. Staff have been trained in the use of Psychological First Aid to assess immediate needs and provide support and how to destigmatize mental health. In addition, the school uses professional development time to increase trauma knowledge and skills. Community and family engagement and support is also a focus. The school also collaborates with stakeholders, such as county behavioral health departments and local health care facilities. There is also a focus on staff wellness. Trainings that focus on secondary traumatic stress and self-care are being provided. Routine communication (in-person or virtual) to staff members to encourage self-care. Staff support groups have been created and utilized to support staff cohesion and coping. Classroom strategies are being utilized to promote safety and consistency in the classroom. For example, daily routines for both in-person and remote delivery have been established. Also, stress management or mindfulness practices in daily classroom routine have been incorporated. Tiers 2 and 3 focus on early and targeted intervention for students and staff. For example, staff have been provided with resources from their Employee Assistance Program (EAP). Social Emotional Learning (SEL has been implemented or scaled up to promote social-emotional competencies among students. This includes promoting and supporting adult SEL.

The school also utilizes the PUC School’s Counseling Department to provide clinical counseling to individual students, family and group therapy to the students and families, there are additional supports happening at the school site. Here are some highlights:

- CCE:
  - After school groups for 2-5th grade

The Safe Return to In-Person Instruction and Continuity of Services Plan (PUC COVID-19 Containment, Response, & Control Plan), submitted in August 2021, will be updated every six months. The PUC COVID-19 Containment, Response, & Control Plan has been updated internally via our PUC COVID-19 Task Force given the ever-changing guidance to schools in Los Angeles County as a response to COVID-19. The plan has been updated in February 2022 with the latest guidance, which is subject to change based on any further guidance related to COVID-19 in our county, as we proceed with the current academic school year. The most current plan can always be found posted on our school website for all to review and access as needed.

IV. A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA’s 2021–22 LCAP and Annual Update.

The Safe Return to In-Person Instruction and Continuity of Services Plan (PUC COVID-19 Containment, Response, & Control Plan is aligned to the 2020-21 LCAP plan). LCAP Goal 2 states that the school will maintain a safe and compliant school facility. Action 1 states that custodians,
supervision staff, and operating cost for the facility will be provided. These actions are aligned with the PUC COVID-19 Containment, Response, & Control Plan Section III: Operations, pages 9-12.

- The link to the Safe Return to In-Person Instruction and Continuity of Services Plan can be found here: https://www.pucschools.org/containment-response-control-plan/

- PUC Schools has coordinated and used the resources to address the needs of the community (staff, students, parents, and community members) in the following ways:
  
  - Social-emotional Supports: As previously stated, the entire education community has been affected by the COVID-19 pandemic and has experienced high levels of stress from the disruption of daily living and the worries for our loved ones. The school has support our community through community and family engagement. WE have shared information and links to increase access to mental health and wellness resources.
  
  - COVID-19 At-Home-Test Kits: The school continues to distribute the testing kits to students through a Grab & Go structure that allows for safety and minimal traffic congestion at the school.
  
  - COVID-19 Shot Clinics: PUC Schools has provided COVID-19 shot clinics in the Northeast San Fernando Valley and the Northeast Los Angeles areas which were open to all employees, students, parents, and community members.
  
  - Parent Engagement and Support: PUC Schools has increased its outreach and collaboration with parents by the addition of Parent Engagement Coordinator positions who will work with PUC Schools Director of Student and Parent Engagement. These positions provide parents with a personal connection to the school. In addition, the school and parents connect on a level that allows for a more specific response to family or personal needs. For example, PUC Schools was able to support a family with groceries, a new washer and dryer and a new refrigerator through the outreach efforts of the Director and Coordinator. It is our hope to continue this type of support to our families in need.
  
  - Community Outreach: We have shared resources for basic needs such food banks in partnership with our Food Services department, Medi-Cal, Covered California, energy programs, Section 8 housing, prescription and patient assistance programs, unemployment supports, local job postings, local CalFresh and food distribution, free internet access.

The school has coordinated the Educator Effectiveness Block Grant (EEBG), Expanded Learning Opportunities Program (ELO), and Mega-COLA with both state and federal funds as outlined in the school’s LCAP and ESSER III plan. The school’s LCAP Goals and actions are aligned with ESSER III plan and ELO Plan. Specifically, LCAP Goal 2, Action 1 is aligned with addressing and ensuring continuous and safe in-person learning. For example, ESSER III plan includes providing custodial staff, campus aides and supervision staff, in addition to cleaning and PPE Equipment to ensure a safe in-person learning. LCAP Goal 3, Actions 7 and 9 are aligned with addressing the academic impact of lost instructional time. LCAP Goal 3 and Action 7 addresses the need for additional resources to accelerate learning. LCAP Goal 3, Action 9 provides for the providing time for teachers to create and implement Individual Academic Plans. Goal 6, Action 1 provides for Intervention Programs for ELA and Math. In addition, personnel for Extended Day were added in alignment with ELO plan. The EEBG, which is focused on professional development, is aligned with...
ESSER III with including “Site Leader Development” action under “Ensuring Interventions are Addressing Student Needs” section. The school’s LCAP Goal 1, Action 1, Goal 3, Actions 4, 5, 8 and Goal 4, Action 5, are also aligned with EEBG grant.

- The link to the ESSER III Expenditure Plan can be found here:
- CCES:

The health and safety efforts are a testament to the tremendous team that supports daily health and safety at each school site. There are additional and required duties of certain roles at our schools based on COVID-19 and our safe return to in-person. We have used supplemental funds, such as ESSER II to compensate, via our compensation system and ESSER II criteria, to compensate employees with roles and titles that acquired and are required to take on additional duties. The positions include the following: teachers, school leaders, office managers, operations managers, and directors with direct service to the safe return to in-person and impacts to their roles caused by COVID-19.

The school utilized the additional concentration grant add-on funding it received to increase the number of certificated and classified staff or their hours of work, who provide direct services to students who are low-income, English Learners, and/or foster youth.
**Instructions for the Supplement to the Annual Update for the 2021–22 Local Control and Accountability Plan Year**

For additional questions or technical assistance related to the completion of the Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan (LCAP), please contact the local county office of education (COE), or the California Department of Education’s (CDE’s) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at lcff@cde.ca.gov.

**Introduction**

California’s 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the Annual Update to the 2021–22 LCAP and Budget Overview for Parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. At this meeting, the LEA must include all of the following:

- The Supplement to the Annual Update for the 2021–22 LCAP (2021–22 Supplement);
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.

When reporting available mid-year outcome, expenditure, and implementation data, LEAs have flexibility to provide this information as best suits the local context, provided that it is succinct and contains a level of detail that is meaningful and accessible for the LEA’s educational partners.

The 2021–22 Supplement is considered part of the 2022–23 LCAP for the purposes of adoption, review, and approval, and must be included with the LCAP as follows:

- The 2022–23 Budget Overview for Parents
- The 2021–22 Supplement
- The 2022–23 LCAP
- The Action Tables for the 2022–23 LCAP
- The Instructions for the LCAP Template
As such, the 2021–22 Supplement will be submitted for review and approval as part of the LEA’s 2022–23 LCAP.

**Instructions**

Respond to the following prompts, as required. In responding to these prompts, LEAs must, to the greatest extent practicable, provide succinct responses that contain a level of detail that will be meaningful and accessible for the LEA’s educational partners and the broader public and must, to the greatest extent practicable, use language that is understandable and accessible to parents.

In responding to these prompts, the LEA has flexibility to reference information provided in other planning documents. An LEA that chooses to reference information provided in other planning documents must identify the plan(s) being referenced, where the plan(s) are located (such as a link to a web page), and where in the plan the information being referenced may be found.

**Prompt 1:** “A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP).”

In general, LEAs have flexibility in deciding what funds are included in the LCAP and to what extent those funds are included. If the LEA received funding through the Budget Act of 2021 that it would have typically included within its LCAP, identify the funds provided in the Budget Act of 2021 that were not included in the LCAP and provide a description of how the LEA has engaged its educational partners on the use of funds. If an LEA included the applicable funds in its adopted 2021–22 LCAP, provide this explanation.

**Prompt 2:** “A description of how LEA used, or plans to use, the concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.”

If LEA does not receive a concentration grant or the concentration grant add-on, provide this explanation.

Describe how the LEA is using, or plans to use, the concentration grant add-on funds received consistent with California Education Code Section 42238.02, as amended, to increase the number of certificated staff, classified staff, or both, including custodial staff, who provide direct services to students on school campuses with greater than 55 percent unduplicated pupil enrollment, as compared to schools with an enrollment of unduplicated students that is equal to or less than 55 percent.

In the event that the additional concentration grant add-on is not sufficient to increase the number of staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, describe how the LEA is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

**Prompt 3:** “A description of how and when the LEA engaged its educational partners on the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.”
If the LEA did not receive one-time federal funding to support recovery from the COVID-19 pandemic and the impacts of distance learning on students, provide this explanation.

Describe how and when the LEA engaged its educational partners on the use of one-time federal funds it received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on students. See the COVID-19 Relief Funding Summary Sheet web page (https://www.cde.ca.gov/fg/cr/relieffunds.asp) for a listing of COVID-19 relief funding and the Federal Stimulus Funding web page (https://www.cde.ca.gov/fg/cr/) for additional information on these funds. The LEA is not required to describe engagement that has taken place related to state funds.

Prompt 4: “A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.”

If an LEA does not receive ESSER III funding, provide this explanation.

Describe the LEA’s implementation of its efforts to maintain the health and safety of students, educators, and other staff and ensure the continuity of services, as required by the federal American Rescue Plan Act of 2021, and its implementation of the federal Elementary and Secondary School Emergency Relief (ESSER) expenditure plan to date, including successes and challenges.

Prompt 5: “A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA’s 2021–22 LCAP and Annual Update.”

Summarize how the LEA is using its fiscal resources received for the 2021–22 school year to implement the requirements of applicable plans in a manner that is aligned with the LEA’s 2021–22 LCAP. For purposes of responding to this prompt, “applicable plans” include the Safe Return to In-Person Instruction and Continuity of Services Plan and the ESSER III Expenditure Plan.

California Department of Education
November 2021
**GOAL 1:**

Goal 1: 100% of teachers hold a valid CA teaching credential with appropriate English Learner Authorization and are appropriately assigned. (State Priorities 1 / Local Priority 1)

<table>
<thead>
<tr>
<th>METRIC</th>
<th>BASELINE OUTCOME</th>
<th>2021-22 SY OUTCOME</th>
<th>2022-2023 SY OUTCOME</th>
<th>2023-2024 SY OUTCOME</th>
<th>DESIRED OUTCOME 2023-2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outcome#1: Efficient Recruitment and Hiring Process to ensure all teacher candidates hold valid CA credentials with appropriate English Learner Authorization. Human Resources will regularly review credential status as required by law and the charter. Metric/Method for Measuring: CALPADS Assignments and CALSAAS</td>
<td>CCES: FALL2020 100% APPROPRIATELY ASSIGNED 77.77% FULLY CREDENTIALED</td>
<td>CCES: FALL 2021 100% APPROPRIATELY ASSIGNED 77.77% FULLY CREDENTIALED</td>
<td>100% APPROPRIATELY ASSIGNED 100% FULLY CREDENTIALED</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**GOAL 2:**

Goal 2: Annually, the school scores 90% or greater in the Quality Assurance Operations Review performed in August. (State Priority 1/ Local Priority 1)

<table>
<thead>
<tr>
<th>METRIC</th>
<th>BASELINE OUTCOME</th>
<th>2021-22 SY OUTCOME</th>
<th>2022-2023 SY OUTCOME</th>
<th>2023-2024 SY OUTCOME</th>
<th>DESIRED OUTCOME 2023-2024</th>
</tr>
</thead>
</table>
GOAL 3:

Goal 3: The school will provide a broad standards-aligned academic program that supports college and career readiness for all students. (State Priorities: 1, 2, 4, 7, & 8 /Local Priority 2, 7)

<table>
<thead>
<tr>
<th>METRIC</th>
<th>BASELINE OUTCOME</th>
<th>2021-22 SY OUTCOME</th>
<th>2022-2023 SY OUTCOME</th>
<th>2023-2024 SY OUTCOME</th>
<th>DESIRED OUTCOME 2023-2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outcome #1: 100% of students have access to Standards-aligned materials</td>
<td>100% had access to Standards-aligned materials.</td>
<td>100%</td>
<td></td>
<td></td>
<td>100% have access to Standards-aligned materials</td>
</tr>
<tr>
<td>Metric/Method for Measuring: SARC Report</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outcome #2: 100% implementation of all CA standards</td>
<td>100% implementation of all CA standards.</td>
<td>100%</td>
<td></td>
<td></td>
<td>100% implementation of all CA standards</td>
</tr>
<tr>
<td>Metric/Method for Measuring: Local Indicator and professional development agendas and sign-in sheets, scope and sequences, unit and weekly lesson plans, classroom observations and coaching notes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outcome #3: 100% of ALL students including all subgroups have access to and enrollment in a broad course of study</td>
<td>100% of student, including significant subgroups, have access to broad course of study</td>
<td>100%</td>
<td></td>
<td></td>
<td>100% of each student subgroups have access to broad course of study</td>
</tr>
<tr>
<td>Metric/Method for Measuring: Local Indicator Priority 7 or Local Data and CALPADS-EOY Report 2.14, 3.9, 3.10</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outcome #4: Programs and services developed and provided to unduplicated pupils (ELs/Foster Youth/Low-income) and Student(s) receiving special education services (SPED) or Student With Disabilities (SWD)</td>
<td>Met</td>
<td>This is still in process.</td>
<td></td>
<td></td>
<td>Local Indicator Priority 7: Access to a broad course of study: Met</td>
</tr>
<tr>
<td>Metric/Method for Measuring: Local Indicator Priority 7: Access to a broad course of study or Local Data</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

GOAL 4:
**Goal 4: The school will maintain strong parent, student, and community engagement in support of all stakeholders. (State Priority 3/ Local Priority 3)**

<table>
<thead>
<tr>
<th>METRIC</th>
<th>BASELINE OUTCOME</th>
<th>2021-22 SY OUTCOME</th>
<th>2022-2023 SY OUTCOME</th>
<th>2023-2024 SY OUTCOME</th>
<th>DESIRED OUTCOME 2023-2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outcome #1: 6 family events/meetings Metric/Method for Measuring: Weekly flyers, monthly calendars and newsletters, family sign-in sheets, SAC/ELAC agendas/sign-in sheets</td>
<td>PUC CCES held 9 Family Nights and other events.</td>
<td>School held either Family Nights and other parent engagement workshops/activities during Semester 1.</td>
<td></td>
<td></td>
<td>6 Family events/meetings</td>
</tr>
<tr>
<td>Outcome #2: Scheduled and held 4 SAC/ELAC meetings Metric/Method for Measuring: Weekly flyers, monthly calendars and newsletters, family sign-in sheets, SAC/ELAC agendas/sign-in sheets, family meeting agendas/sign-in sheets</td>
<td>PUC CCES scheduled and held 4 SAC/ELAC meetings</td>
<td>PUC CCES has held Q1 &amp; Q2 SAC/ELAC meetings. Q3 will be held in March 2022.</td>
<td></td>
<td></td>
<td>Schedule and hold 4 SAC/ELAC meetings.</td>
</tr>
<tr>
<td>Outcome #3: Minimum of legally required representation of English Learner families representation on ELAC and a minimum of parent representation from English Learner, Homeless, and Low- Income sub-groups on SAC. Metric/Method for Measuring: SAC/ELAC agendas/sign-in sheets, Attachment M for ELAC.</td>
<td>PUC CCES had a minimum of 2 parents on school advisory committees.</td>
<td>PUC CCES has a minimum of 2 parents on school advisory committees.</td>
<td></td>
<td></td>
<td>Minimum of legally required representation of English Learner families representation on ELAC and a minimum of parent representation from English Learner, Homeless, and Low- Income sub-groups on SAC</td>
</tr>
<tr>
<td>Outcome #4: The school will maintain ≥ 96% average daily attendance (ADA) Metric/Method for Measuring: End of year ADA or EOY Report 14.1&gt;14.2 (as of date)</td>
<td>96.1% 2020</td>
<td>Data for SY2022 as of 12/17/21. Data from PowerSchool.</td>
<td></td>
<td></td>
<td>≥ 96% average daily attendance (ADA)</td>
</tr>
</tbody>
</table>

2021–22 LCAP Supplement InstructionsPage 6 of 3
| Outcome #5: The percentage of chronic absenteeism (students exceeding 10% of the school year missed due to unexcused absences) for K-8 will be less than 5% annually. Metric/Method for Measuring: CA Dashboard > Chronic Absenteeism Indicator (K-8) | 5.9% 2020 | Data for SY2022 as of 12/17/21. Data from PowerSchool. Overall: 38.7% EL: 19.6% SPED: 34.6% Free/Reduced Lunch: 39.5% Hispanic/Latino: 39.4% | | >5% Chronic Absenteeism Annually |

| Outcome #6: PUC- wide Special Education Advisory Committee (SEAC) meets 4 times a year. Metric/Method for Measuring: SEAC agenda’s, sign-ins(evidence), minutes, PPT. | TBD | The SEAC has held two meetings: Q1:November, 2021 Q2:December 14, 2021 | | 4 SEAC meetings are held during the school year. |

GOAL 5:

Goal 5: The school will provide a safe, positive, and inclusive climate for all. (State Priorities: 5 & 6/ Local Priority 6)

<table>
<thead>
<tr>
<th>METRIC</th>
<th>BASELINE OUTCOME</th>
<th>2021-22 SY OUTCOME</th>
<th>2022-2023 SY OUTCOME</th>
<th>2023-2024 SY OUTCOME</th>
<th>DESIRED OUTCOME 2023-2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outcome 1: Annual Stakeholder Satisfaction Surveys shows positive results for school safety, educational and enrichment opportunities, using the feedback from Family and Student surveys with a minimum response rate of 50%. Metric/Method for Measuring: Annual Stakeholder Satisfaction Surveys (Students, Teachers, Parents)</td>
<td>Return Rate: 93% - Students (2019) 41% - Parents (2020) Survey Data: Level 2/4 - Students (2019)</td>
<td>SY2020-21 Return Rates: Student: 65% Family: 50% Teachers: 71% SY2020-21 Performance: Student: 85% favorable 3.78/4 avg score Level 3/4 Family: 94% favorable</td>
<td></td>
<td></td>
<td>Minimum response rate of 50% Level 3 out of 4</td>
</tr>
</tbody>
</table>
Outcome 2: Less or equal to 1% of students will be suspended.
Metric/Method for Measuring: CA Dashboard > Suspension Rate Indicator or CALPADS > Reports needing cross referencing 7.1 > 7.3 > 7.4 (as of date)

<table>
<thead>
<tr>
<th>Outcome 2: Less or equal to 1% of students will be suspended</th>
<th>0% 2020</th>
<th>0% for SY2022 as of 12/17/21 (all subgroups). Data from PowerSchool.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Metric/Method for Measuring: CA Dashboard &gt; Suspension Rate Indicator or CALPADS &gt; Reports needing cross referencing 7.1 &gt; 7.3 &gt; 7.4 (as of date)</td>
<td>0% 2020</td>
<td>0% for SY2022 as of 12/17/21 (all subgroups). Data from PowerSchool.</td>
</tr>
<tr>
<td>Outcome 3: Less or equal to 1% of students will be expelled. Metric/Method for Measuring: DataQuest &gt; Expulsion and Suspension &gt; Expulsion Rate or CALPADS &gt; Reports 7.6 &gt; 8.1 (as of date)</td>
<td>0% 2020</td>
<td>0% for SY2022 as of 12/17/21 (all subgroups). Data from PowerSchool.</td>
</tr>
<tr>
<td>Outcome #4: Minimize Middle School Dropout Rate Metric/Method for Measuring: CALPADS &gt; Fall1 &gt; Report 8.1c or CALPADS EOY &gt; Report 1.10 Completers and Dropouts Student List</td>
<td>Not Applicable</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Outcome #5: Minimize High School Dropout Rate Metric/Method for Measuring: DataQuest &gt; Four-Yr Adjusted Cohort Graduation Rate and Outcome</td>
<td>Not Applicable</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

GOAL 6:

Goal 6: The school will maintain strong student achievement and student outcomes for all students. (State Priorities: 4, 5, & 8)
<table>
<thead>
<tr>
<th>Outcome #1: Overall annual growth in Reading Comprehension for all sub-groups. Metric/Method for Measuring: Internal Benchmarks Fall to Winter Growth by 10% for All Students</th>
<th>All: 41%  EL: 31%  SPED: 43%  LOW-INCOME: 44%  LATINO: 41%  2020-21 Fall to Winter MAP</th>
<th>All: 36%  EL: 35%  SPED: 34%  LOW-INCOME: 40%  LATINO: 34%  2021-22 Fall to Winter MAP</th>
<th>Internal Benchmarks Fall to Winter Growth by 10% for All Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outcome #2: Increased percentage of students at Met/Exceeded Standards or Distance From Standards on annual CAASPP ELA Assessment Metric/Method for Measuring: DataQuest CAASPP ELA Test Results</td>
<td>DFS 2019: All: 8.6  EL: -10.3  LOW INCOME: +0.6  LATINO: +6.3  All: 58.39%  EL: 16.67%  SPED: 36.84%  LOW-INCOME: 55.47%  LATINO: 57.14%</td>
<td>DFS: All: 15  EL: 15  LOW INCOME: 15  LATINO: 15</td>
<td>DFS: All: 15  EL: 15  LOW INCOME: 15  LATINO: 15</td>
</tr>
<tr>
<td>Outcome #3: Increased percentage of students at Met/Exceeded Standards or Distance From Standards on annual CAASPP Mathematics Assessment. Metric/Method for Measuring: DataQuest CAASPP Mathematics Test Results</td>
<td>DFS 2019: All: -7.9  EL: -24.6  LOW INCOME: -14.6  LATINO: -10.8  CAASPP MATH 2019: All: 45.96%  EL: 6.67%  SPED: 26.32%  LOW-INCOME: 42.97%  LATINO: 44.81%</td>
<td>DFS: All: 15  EL: 15  LOW INCOME: 15  LATINO: 15</td>
<td>DFS: All: 15  EL: 15  LOW INCOME: 15  LATINO: 15</td>
</tr>
</tbody>
</table>
| Outcome #4: Percentage of EL students advancing at least one performance level on the ELPAC Metric/Method for Measuring: CA Dashboard English Learner Progress Indicator or Percentage of students advancing at least one performance level on the ELPAC. | ELPAC 2018-19 CCES: 41% | N/A | Students advancing at least one performance level on the ELPAC increase by 2%.

CCES did not take the optional 2020 ELPAC. |
| Outcome #5: Increase annual EL Reclassification rate. Metric/Method for Measuring: DataQuest English Learners Annual Reclassification (RFEP) Counts and Rates | RFEP RECLASSIFICATION RATE-CDE DATE AS OF 2-28-2020: 50.60% | 2020-21 13.8% | Annual EL Reclassification rate increased by 2%.

<p>| Outcome #6: Increase annual EAP % of students prepared for College ELA. | N/A | N/A | ___% Ready  ____% Conditionally Ready |</p>
<table>
<thead>
<tr>
<th>Metric/Method for Measuring</th>
<th>DataQuest CAASPP Tests Results % Standard Exceeded (Ready) and % Met (Conditionally Ready)</th>
<th>N/A</th>
<th>N/A</th>
<th>___% Ready</th>
<th>___% Conditionally Ready</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outcome #7: Increase annual EAP % of students prepared for College Math</td>
<td>Metric/Method for Measuring: DataQuest CAASPP Tests Results % Standard Exceeded (Ready) and % Met (Conditionally Ready)</td>
<td>N/A</td>
<td>N/A</td>
<td>&lt;90% of PUC students will earn a final grade of a C or higher</td>
<td></td>
</tr>
<tr>
<td>Outcome #8: *CA Dashboard College–Career: Greater than 90% of PUC students will earn a final grade of a C or higher in their college courses. Metric/Method: Students’ College Course final grades (student’s official transcripts, or grades verified through students’ college portals by School &amp; College Counselors).</td>
<td>N/A</td>
<td>N/A</td>
<td>90% Graduation Rate for all subgroups</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outcome #9: PUC high schools will graduate a minimum of 90% of seniors in 4 years, with a minimum of 90% graduation rate for each individual subgroups. Metric/Method for Measuring: CA Dashboard Graduation Rate Indicator</td>
<td>N/A</td>
<td>N/A</td>
<td>90% Graduate meeting the A-G Completion Requirements</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outcome #10: PUC High Schools will graduate a minimum of 90% of seniors will meet the A-G compliance requirements, with SPED subgroup outcome consistent with the IEP program. Metric/Method for Measuring: DataQuest 4-Year Adjusted Graduation Outcome Report</td>
<td>N/A</td>
<td>N/A</td>
<td>Greater than 65% of students score a 3 or higher on AP exam</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outcome 11: AP Exam Scores: Greater than 50% of students taking AP courses will earn an AP exam score of 3 or higher as defined by College Board’s AP exams (5% of students each year)</td>
<td>N/A</td>
<td>N/A</td>
<td>65% of students score a 3 or higher on AP exam</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Metric/Method: AP teachers’ professional development school year plans, AP Classroom Dashboard Formative Reports, College Board AP Central Exam Report.
Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

<table>
<thead>
<tr>
<th>Local Educational Agency (LEA) Name</th>
<th>Contact Name and Title</th>
<th>Email and Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>PUC Community Charter Elementary</td>
<td>GERARD MONTERO DIRECTOR OF COMPLIANCE</td>
<td><a href="mailto:g.montero@pucschools.org">g.montero@pucschools.org</a> 818-559-7699</td>
</tr>
</tbody>
</table>

Plan Summary 2022-2023

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten-12, as applicable to the LEA.

PUC Community Charter Elementary School is part of Partnerships to Uplift Communities [PUC Schools]. PUC Schools is a charter management organization consisting of 14 schools in Los Angeles County. The first school opened in 1999 and in 2004, as the community need for quality public schools continued to rise, PUC Schools was created. PUC Community Charter Elementary School was founded in 2014 to serve and uplift the vision and mission in Northeast San Fernando Valley.

PUC Schools has over twenty years of proudly serving two specific communities, Northeast San Fernando Valley & Northeast Los Angeles, with an unwavering commitment to uplift its communities through quality education for all students. The vision at PUC Schools is to have high quality charter schools, serving Northeast San Fernando Valley & Northeast Los Angeles, where all stakeholders work together united in a common vision and mission of success for all students. This includes intentional and highly relational collaboration between school leaders, teachers, school staff, parents, community members, local community-based organizations, community colleges, and universities. The mission of PUC Schools is ‘to ensure every student graduates from high school prepared for college success’.

PUC Schools also participates in LAUSD's Charter Operated Programs (COP) SELPA, Option 3. PUC is an active member of the COP Option 3 community through active participation in Fiscal, Coordinating, and Executive Councils. PUC Schools also has representatives within the SELPA's Director's Advisory Council, B-SET Training for the SELPA community, and Option 3 Application Committee, among others. PUC Schools paraprofessionals, teachers, and leaders participate regularly in trainings and community options provided by COP SELPA.

PUC Schools offers a Collaborative Inclusion Model for special education by providing a continuum of supports and services to students with a full range of ability within the general education classroom to the greatest extent possible. PUC believes that every student has the opportunity to reach their fullest potential, offers a school-wide approach to providing academic and social emotional supports for all students, and values every student as a member of the integrated school community. General Education Teachers and Special Education staff work collaboratively to ensure appropriate supports that provide access to Student(s) receiving special education services (SPED) or Student With Disabilities (SWD). Math and ELA teachers formally collaborate with Special Education Teachers at least2x per month to co-plan and create a division of responsibilities. All other General Education teachers collaborate with Special Education Teachers at least x per month to do the same. Academic and behavior support is provided within the general education classroom by credentialed teachers, or paraprofessionals supervised by credentialed teachers. Paraprofessionals participate in collaboration meetings as well as planning meetings to ensure appropriate supports throughout the school environment.

PUC Schools are known in our communities as being a safe and inclusive place for students with disabilities to receive their education. As such, our student population includes between 11% to 24% of Student(s) receiving special education services (SPED) or Student With Disabilities (SWD), across PUC campuses. PUC Schools believes that every student has the opportunity to reach their fullest potential and offers a school-wide approach to providing academic and social emotional supports for all students where every student is a valued member of the integrated school community. The high percentage of students in this subgroup category is a testament to the work the schools have done to create a welcoming, accessible, and inclusive environment for all learners.

PUC Community Charter Elementary School has been uplifting and advancing the vision and mission of PUC Schools since 2014. The school follows a small school
model with a holistic approach to meeting the unique and diverse needs of every student. The school’s approach is to streamline school supports and services to meet the academic, social-emotional, and behavioral needs of every student through a highly relational approach between students, staff, and families. PUC Community Charter Elementary School values the importance of creating, sustaining, and developing strong home-to-school partnerships with families to meet the unique and diverse needs of every student in order to best support individual student success. In addition, the teachers and school staff work collaboratively through a data driven, inquiry based, reflective professional development model to further analyze, respond, and support individual student needs based on data and desired school and student outcomes. Lastly, through the data driven culture that combines the ongoing analysis of both qualitative and quantitative data the school is able to further develop and allocate funding for supports, services, and interventions to meet the unique and diverse needs of all students and each of the school’s significant subgroups [i.e. EL, Student(s) receiving special education services (SPED) or Student(s) with Disabilities (SWD), low income, Latino/a].

PUC Community Charter Elementary School has a safe, inclusive, and caring school climate for all. The school’s students, staff, and families work together to create and sustain a positive school climate anchored around mutual respect, care, and high expectations. The vision and mission drives decision making, core values, and habits of mind in support of success for all. In addition, PUC’s 3 Commitments which include the following 1) Five times more college graduates within the communities we serve, 2) after four years with us students are proficient, & 3) students commit to uplift our communities now and forever further drive school goals and desired student outcomes at PUC Community Charter Elementary School.

The school's demographics, as of Spring 2022 is 95.65% of PUC Community Charter Elementary’s students are Hispanic, and 2.01% are White. 17.39% of Student(s) receiving special education services (SPED) or Student With Disabilities (SWD), and 15.38% of students are identified English Learners (ELs) and 14.05% are Reclassified Fluent English Proficient (RFEP). 86.29% of families qualify for free or reduced lunch. About 29.1% of parents have taken some college coursework or have an Associate's degree, and 8.36% have graduate degree or higher.

PUC Community Charter Elementary School is dedicated to uplifting its school community, thorough the use of research, data, and strategies, that are aimed to close the opportunity, achievement, and mental health gap for students identified by the Local Control Funding Formula [LCFF]. The school's Local Control Accountability Plan [LCAP] detailed in the plan below guides the school's goals, outcomes, actions, decision making, and allocation of funds to further support all students and each significant subgroup tied to the school's mission “to ensure every student graduates from high school prepared for college success.

Reflections: Successes

A description of successes and/or progress based on a review of the California School Dashboard (Dashboard) and local data.

PUC CCES:

PUC CCES is proud to report successes and progress, based on the most recent California School Dashboard as well as local data, as it completes a challenging school year transitioning from the 2020-21 school year closure due to COVID-19 in Los Angeles County. The school has remained focused this academic school year on supporting the holistic needs of students, staff, and families as the entire school community was impacted at varying degrees by the global pandemic. The school remained responsive to its student, staff, and family needs throughout the school year by focusing supports and resources such as professional development, mental health, technology, & student engagement as it pertains to in-person learning. In the upcoming school year, the school will continue to expand the implementation of its multi-tiered systems of support to ensure that all students are prepared for college, career, and life success. The school has received supplemental funding, over the next academic school year, to further support and advance the learning acceleration needed for all students [particularly priority populations such as EL, SPED, low income, at-risk, and homeless/foster youth] due to the impact and challenges caused by COVID-19. In addition to the academic, social-emotional, and behavioral needs of students PUC CCES is focused on increasing school-based resources and staffing, using supplemental funding, to further ensure equity for all students in the school's distribution and access to those additional supports, resources, and staff for all students and each significant subgroup.

CA SCHOOL DASHBOARD 2021:

Due to the COVID-19 pandemic the 2020 CAASPP data parts of the California School Dashboard for 2020 and 2021 were suspended. To monitor this year's academic progress the school has shifted to using the 2021 local assessments such as iReady and MAP for both ELA and Math Spring 2022. The school will fully participate in the CAASPP ELA, CAASPP Math and CAASPP Science testing in the 2021-22 school year. The school will begin to provide data analysis once California Dashboard data is available.

Chronic Absenteeism:

CCES:
The 2020-21 Chronic Absenteeism was 0% for all students and subgroups. This is due to the organization’s development of a stronger dashboard for the school to better track the chronic absenteeism data at any time throughout the school year during distance learning.

Academic growth and achievement for all students and subgroups remains a high priority as we strive to ensure that all students are prepared for college success. We use NWEA and iReady as our diagnostic assessment tools to determine growth. They give us normative data, which shows how our students do compared to other students. iReady additionally gives us data to group and instruct students. The following is a summary of the data analysis for both the Reading and Math Fall to Winter results.

ELA:
The MAP Language Arts/Reading data indicates that overall, grades Kinder through 4th grade showed growth from Fall to Winter. Second and third grade showing the greatest growth.

MATH:
The MAP math data indicates that overall, all grade levels showed growth from Fall to Winter. Kinder and second grade showing the greatest growth.

SUBGROUP DATA:
Thirty percent of English Language Learners tested met projected growth in Reading. Students with Special Needs showed greater growth with 44% meeting projected growth in Reading.
English Learners and Student with Special Needs did better in Math with 48% of both subgroups meeting projected growth.
Reflections: Identified Need

A description of any areas that need significant improvement based on a review of Dashboard and local data, including any areas of low performance and significant performance gaps among student groups on Dashboard indicators, and any steps taken to address those areas.

PUC CCES:
The school uses a School Success Plan, developed each year by the school, to communicate academic and school climate goals, actions, and outcomes for overall school success and school improvement to its stakeholders. The School Success Plan works in conjunction with the school’s LCAP. The school’s implementation of multitiered systems of support continue to focus on the areas of greatest need at the school based on CA School Dashboard and local data.

Chronic Absenteeism:
CCES:
The transition back to in-person learning in 2021-22 has been a challenge. As of December 2021, the overall chronic absenteeism rate was 38.7%. Students who qualify for Free/Reduced Lunch had the highest chronic absenteeism rate of 39.5%. Hispanic/Latino subgroup had the second highest rate of 39.4%. Students with Disabilities rate was 34.6%. English Language Learners had the lowest rate with 19.6%.
In support of those student struggling with chronic absenteeism the school has strengthened its Family Support Team (FST), Student Success Meetings (SSM), Clinical Counseling Sessions, & Academic Check-In’s to further support and provide wraparound services to chronically absent students based on student/family need. Lastly, the school increased funding and flexibility to add additional attendance support staff to further engage students and families toward improving daily student attendance. The areas of significant need based on data that would normally be taken from the CA Schools Dashboard for PUC CCES are taken from local assessments (MAP Reading and Math) are the following:
Language Arts/Reading MAP overall data indicates that fifth grease students are in need of additional support with no student showing expected growth from Fall to Winter.
Math MAP overall data indicates that even though all grade levels had some expected growth from Fall to Winter, fifth grade students once again showed the least amount of growth.
Language Arts/Reading MAP subgroup data indicates that English Language Learners have the greatest need with 70% not meeting projected growth. In addition, 56% students with Special Needs did not meet projected growth. There is still significant work to be done with both subgroups in the area of Language Arts/Reading Math MAP subgroup data indicates that English Language Learners and students with Special Needs mirror the percentage of students not meeting projected growth targets. With 53% of English Language Learners and 52% of students with Special Needs not meeting their prospective growth targets.
The school attributes its rate to the school closure and inability to monitor student progress, given the inconsistencies we experienced with distance learning. Before the pandemic, we enlisted our EL Coordinator's support to monitor EL student data and progress. In March of 2020, a new initiative began at our school, which consisted of push-in support for ELL students and after-school intervention for “at-risk” students.
Given the data, PCCES has developed a plan to support all students considered “At-Risk” this school year. The EL Coordinator and the school leadership team participate in professional development led by Ensemble Learning. In addition, one of our fourth-grade teachers is leading a Professional Learning Community (PLC) to support second, third, and fourth-grade teachers in bridging the proficiency gap. In the PLC, these teachers analyze data and research tools and strategies to help their students.
Although we are seeing consistent growth from year to year, we are not seeing as much growth as we would like in 3rd - 5th grade. Therefore, a primary focus will be students in third, fourth, and fifth grade to ensure these students are receiving intensive support in English Language Arts. The school leadership team will continue to monitor and analyze data to ensure that our students continue to grow.

LCAP Highlights

A brief overview of the LCAP, including any key features that should be emphasized.

PUC Community Charter Elementary uses the Local Control Accountability Plan (LCAP) to guide student outcomes, engagement, and conditions of learning. The LCAP communicates the school's plan for student success guided by student outcomes, engagement, and conditions of learning tied to all (8) LCFF state priorities and highlighted in a total of (6) LCAP goals for SY 2022-23. The LCAP goals drive our collaborative planning and budget process where we use multiple data sets to determine our school’s desired next steps tied to desired student outcomes for all students and each significant subgroup. The key features of the SY 2022-23 LCAP are listed below:

Conditions of Learning Goals:
Goal 1) Highly qualified credential teachers for all students. We want to ensure that all our teachers are highly qualified to teach all students and our subgroups. We also want to ensure our school continues to recruit, retain, develop, and evaluate highly qualified teachers in support of all students.
Goal 2) School facilities and maintenance. We want to ensure that our school facility is safe, maintained, and complaint for all throughout the school year. If/when any repairs or corrective repairs are needed at the school we want to ensure our school handles them in a timely manner.
Goal 3) Standards-aligned academic program for all students. We want to ensure our school offers a broad standards-aligned academic program for all students and our subgroups in support of college and career readiness. We also want to ensure that our school is allocating time, funding, and resources to the ongoing professional development needed for teachers, administrators, and school staff in support of the broad standards-aligned course of study.
Engagement Goals:

Goal 4) Parent, Student, & Community Engagement: We want to ensure our school offers multiple ways for our parents, students, and community to have voice and engage with the school site in support of success for all. We also want to ensure that our school is allocating time, funding, and resources to the ongoing professional development, trainings, and/or workshops needed for teachers, administrators, school staff, students, and parents to support strong parent, student, and community engagement at the site in support of success for all.

Goal 5) Safe & Inclusive School Climate: We want to ensure our school promotes and maintains a strong, safe, and inclusive school climate for all. The school wants to ensure that all stakeholder voices, suggestions, feedback, and insights are welcomed and valued to support the school’s continuous improvement. In addition, we want to ensure the school is allocating time, funding, and resources to the ongoing professional development, trainings, and/or workshops needed for teachers, administrators, school staff, students, and parents to support a strong safe and inclusive school climate at the site in support of success for all.

Student Outcome Goal:

Goal 6) Student Achievement & Student Outcomes: We want to ensure our school maintains strong student achievement and student outcomes for all students and subgroups. We want to ensure that our students are ‘graduating from high school prepared for college success’ and that our school is supporting each student’s college and career readiness throughout their years at our school. In addition, we want to ensure the school is allocating time, funding, and resources to the ongoing professional development, trainings, and/or workshops needed for teachers, administrators, and school staff to support student achievement for all students and subgroups.

The school’s data, stakeholder feedback, and learnings from a year of transition from distance learning to in-person further informed the development of the LCAP 2022-23 SY. One distinct feature for the LCAP 2022-23 SY, based on the review of stakeholder input from this last school year, is that the LCAP 2022-23 SY will continue with the (6) goals from the 2021-22 SY. This decision is based on stakeholder and school administrator feedback. The school looks forward to implementing the actions tied to each of the (6) goals that cover the (8) state priorities. In addition, the school will continue to engage with stakeholders in the coming year, through the school’s yearly LCAP timeline and process, to further gather stakeholder feedback on LCAP goals, outcomes, and actions per goal through intentional collaboration and planning around conditions of learning, engagement, and student outcomes for all students.
Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

**Schools Identified**

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

Not Applicable.

**Support for Identified Schools**

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

Not Applicable.

**Monitoring and Evaluating Effectiveness**

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

Not Applicable.

**Engaging Educational Partners**

A summary of the process used to engage educational partners and how this engagement was considered before finalizing the LCAP.

PUC CCES has a strong commitment, from its foundation as a school, to stakeholder engagement to drive student success. The commitment to stakeholder engagement is directly tied to its vision, mission, and charter. The school has developed various platforms to engage stakeholders, in-person and virtual, to further its efforts for the success of all students and each significant subgroup. The school has a yearlong stakeholder engagement calendar, with touch points throughout the school year, to gather stakeholder feedback, suggestions, questions, and input for school-based reflection and use in future planning [i.e. students, school staff, and families]. This school year, due to school closure caused by COVID-19, the school relied heavily on various virtual platforms [i.e. online surveys, social media/websites, phone calls/texts, and virtual meetings] to remain connected to stakeholders and continuously gather feedback. The details below highlights the school’s efforts for stakeholder engagement related to the school’s LCAP for 2022-23.

Meetings included School Site Council and English Learner Advisory Committees that served as the LCAP Parent Advisory Committee. These meetings were held: Q1: 9/30/21, Q2: 12/10/21, Q3: 3/25/22 and Q4: 5/20/22. Due to COVID-19 these meetings continue to be held via ZOOM or other virtual meeting platforms. All stakeholders were invited, including school staff, parents, students and community members. Participants had the opportunity to review key features of the LCAP and provide input through questions and general comments. Reflection question: What, if any, recommendations do you have for changes to these goals?

In addition, various meetings continued to be held throughout the year with stakeholder focus groups that included staff, teachers, administrators, parents, students, and community members. Our Director of Student and Parent Engagement hosted these meetings. These meetings had a school wide focus of parent engagement in the learning process and allowed participants to become familiar with the current year’s LCAP (2021-22) and provided a space where they could ask questions. LCAP items included: academic, culture, safety and parent voice.

During the 2021-22 school year, the Chief Financial Officer and school principals of both schools met to review LCAP Budget for 2022-23.
A summary of the feedback provided by specific educational partners.

Stakeholder feedback from the LCAP Survey and the April 27 LCAP Stakeholder meeting confirmed the direction of the current LCAP and provided some important considerations for refinements. Stakeholders included: parents of general education, parents of English Learners, Low-Income, and parents of students with special needs. In addition to receiving feedback from directors, administrators, teachers, and students, PUC Schools met with and received valuable input and feedback from LAUSD’s Division of Special Education. Feedback showed strong alignment with the overall plan, and particularly with goals and plans supporting the following: well qualified teachers, student growth and achievement, parent engagement, and support for English Learners. Participants expressed support for proposed changes and identified progress and areas of need.

Some of the current and key feedback that helped inform the development of the 2022-23 LCAP include the following:

Goal 1: Our stakeholder feedback demonstrates a positive response to how the school is making sure there are appropriately assigned and/or credentialed teachers in all classes/subject areas at our school. There is an overall sentiment in the feedback that students are under the education and care of highly qualified school staff, small class sizes, and positive teacher-parent relationships. The school however has experienced challenges due to the COVID-19 pandemic and other factors such as lack of qualified candidates, labor shortages, and other varying factors brought forth many challenges in recruiting and maintaining both teachers and school staff. These vacancies were identified as concerns by stakeholders based on feedback gathered.

Goal 2: Our stakeholder feedback reflects an overall positive response to the action items to keep schools in good repair and safe. Parents were in agreement with the addition of security cameras and/or updating cameras at the school site. They also liked that the school has and continues to have monthly safety inspections. In addition, parents were glad that the school provides supplies for student use.

The Health & Safety of our students and staff is and will continue to be a top priority at PUC Schools. Our Operations Team continues to stay well-informed with the County Health Department updates and any updates from the Center for Disease Control (CDC) even as mandates have expired or modified. Currently, PUC Schools will continue to follow its COVID-19 Containment, Response, & Control Plan.

Goal 3: Our stakeholder feedback reflects an overall satisfaction with the provision of educational programs provided by the school. Curriculum is aligned to the state standards overall. Parents are pleased with the instructional materials that are being used with their students (Schoology, iReady, Khan Academy, etc). Parents appreciated that the school invested in materials and technology. Parents were glad that students were provided computers for use at home. As one parent stated, “I
A description of the aspects of the LCAP that were influenced by specific input from educational partners.

The feedback from stakeholders to further condense the LCAP goals, from this year and prior years, has influenced the 2022-23 LCAP. The school, following health
requirements and guidelines from the LA County Department of Public Health, CDC, CAL-OSHA, CDE, and LAUSD, worked to provide stakeholders various opportunities to provide feedback. The stakeholder feedback for 2022-23 highly informed and the further development the 2022-23 LCAP.

For the 2022-2023 LCAP the school will move forward with a total of (6) goals based on stakeholder feedback with a desire to further condense the goals for the next 3-year LCAP plan, beginning with the 2023-2024 school year. The 2022-23 LCAP goals continue to be the following (based on the description of stakeholder feedback above): 1) highly qualified teachers 2) school facilities and maintenance 3) standards aligned academic program 4) parent and student engagement 5) school climate & student outcomes and student achievement. The language of each goal, outcomes, and actions have been updated with current and relevant language to further our desired student outcomes and student achievement for all students and each significant subgroup based on the CA School Dashboard.

In support of the parent stakeholder feedback, detailed above, the school has incorporated actions in the following ways for each goal:

Goal 1: In response to the challenge of making sure the school is fully staffed, the Chief Executive Officer (CEO) created the PUC Compensation Task Force in 2021-22 SY. This team included the CEO, the Chief Academic Officer (CAO), the Chief of Human Resources, and the Chief Financial Officer (CFO) to engage in a compensation study. The PUC Compensation Task Force was created to ensure PUC Schools remained competitive in the current market by researching salary scales and pay ranges for various employee categories, classified and certificated, throughout the organization given the challenges experienced with vacancies and stakeholder feedback. The overall goal of the PUC Compensation Task Force was for PUC Schools to remain competitive in the ever-changing world around us that has been further impacted by the global pandemic on all sectors including but not limited to education. Funding for Human Resource personnel continues to be a priority within Goal 1.

Goal 2: There will continue to be protocols in place to ensure the safety of all staff, students, and parents per our PUC COVID-19 Containment Plan. Our Health & Safety Plans clearly outline the communication protocol regarding cleaning procedures. All staff will continue to be trained on any updated safety protocols. Students and parents will also continue to receive on-line training on updated safety protocols. Professional development, trainings, and orientations for school staff will also be a focus under this goal. PPE will continue to be made available as needed. Hand-washing stations will continue to be utilized and maintained at all PUC School sites. Now that school is back in person parents have voiced concerns about traffic safety. Depending on the school site, additional staff has been added for overall safety which has helped with traffic safety. This is reflected in the LCAP action under this Goal. In addition, once COVID restrictions are lifted, the use of volunteers will also be encouraged as was done before COVID restrictions were implemented.

Goal 3: Each school works to design a comprehensive educational program for all students. The school will continue to invest in technology to ensure our students have current computers and programs. The school will also continue to invest in professional development in the Arts and for English Learners. The school will also continue to invest in additional academic support in classrooms. In-person instruction and in-person summer school using supplemental funds for academic and social emotional supports for all students and each significant subgroup have been made a priority and included under this goal. Additionally, mental health one-to-one counseling, positive behavior intervention support, and social emotional learning tied to has been made a priority and continues to be included.

Goal 4: One of PUC Schools' core values is parent engagement and the importance of supporting our parents with navigating through their child's educational experience. We are committed to ensuring that our parents are provided with the understanding and tools needed to support their child's academic progress. The Office of the Chief Executive Officer (CEO) has provided vision, strategy, and resources to further support and uplift parent and community engagement. There is a Department of Student & Family Engagement & Advocacy that further uplifts the vision and resources through dedicated personnel supporting the schools. The Department of Student & Family Engagement & Advocacy provides support and services to the school that are further embedded in our LCAP Parent Engagement Goal. Actions and services in support of this goal are: 1. Providing support personnel during parent meetings (in-person) that ensure a smooth and safe experience for parents and families. 2. Providing funding for educational materials. 3. Connecting with outside agencies as either consultants or providing workshops at “free” or minimal cost to the school. 4. We are creating new partnerships with organizations such as Pukuu and GRYD. 5. Supplemental funds have been allocated to further support additional staffing for this department. It is our goal to provide more opportunities for professional development for staff in the area of parent engagement and to also provide continued parent workshops and/or opportunities for parent classes.

Goal 5: This goal will continue to provide opportunities for social and emotional supports and learning. This includes workshops for students and families to get resources and continuing with programs like PBIS, Hero, and continue counseling services, and outreach. The school will continue working with Meaning Makers for the staff. The school will continue to use supplemental funds to further fund additional staffing in support of students, families, and school staff. Professional development, trainings, and orientations for school staff, parents, and students tied to Goal 5. 2) mental health one-to-one counseling, positive behavior intervention support, and social emotional learning tied to Goal 5)

Goal 6: PUC Schools recognizes the importance of maintaining college readiness expectations. This goal includes college-readiness for students that are grades 9th through 12th. Within this goal PUC Schools continues to place a priority in providing the following actions to increase college readiness: 1. College Credit Courses, 2. Advanced Placement professional development for teachers and online instructional materials to help students and teachers monitor progress, 3. Students receive Common Core Math and English interventions and test prep. This goal continues to focus on a rigorous academic program for all students. Outcomes are aligned to CA Local Indicators Priority 4: Pupil Achievement. Actions under this goal continue to reflect the importance of increasing academic support for students, including SWD, EL, Homeless & Foster Youth. For example, adoption of anchor materials/textbooks, intervention programs that include after school, Saturday School, and Summer School for all significant subgroups. Additionally, a focus on English Learner supports and ELD curriculum and professional development are a priority and will continue to be a priority in the 2022-23 school year. Data reflection cycles throughout the year will continue to be used to ensure monitoring and successful implementation of
academic supports. And finally, the continued use of Individual Academic Plans for each student that is supported by school's master schedule, course offerings and inclusion support for SWD to ensure course access.

The school will continue to communicate, connect, and progress monitor its LCAP while gathering ongoing stakeholder feedback, suggestions, and input in support of the school's yearly LCAP process.
Goals and Actions

Goal #1: 100% of teachers hold a valid CA teaching credential with appropriate English Learner Authorization and are appropriately assigned.

(State Priorities 1 / Local Priority 1)
(State Priorities 1 & 8 / Local Priority 1)

An explanation of why the LEA has developed this goal.

According to the National Educational Association’s "Rankings of the States 2017 and Estimates of School Statistics 2018" report dated April 2018, California is second in the nation in terms of number of teachers. California expects teaching positions to rise in the coming years along with 19% of current teachers having more than 20 years of experience and reaching retirement age. New teachers will be needed to fill these growing positions. PUC CCES wants to ensure that it is ready to meet this current and future need by making it a goal that 100% of teachers hold valid CA teaching credentials. In addition, with PUC CCES’s English Language Learner population, the school wants to ensure that these credentials come with appropriate English Authorization.

Measuring and Reporting Results

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<thead>
<tr>
<th>Metric</th>
<th>Baseline</th>
<th>Year 1 Outcome</th>
<th>Year 2 Outcome</th>
<th>Year 3 Outcome</th>
<th>Desired Outcome for 2023-2024</th>
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<tbody>
<tr>
<td>Outcome #1: Efficient Recruitment and Hiring Process to ensure all teacher candidates hold valid CA credentials with appropriate English Learner Authorization. Human Resources will regularly review credential status as required by law and the charter.</td>
<td>CCES: FALL 2020 100% APPROPRIATELY ASSIGNED 77.77% FULLY CREDENTIALED</td>
<td>CCES: FALL 2021 100% APPROPRIATELY ASSIGNED 77.77% 7% FULLY CREDENTIALED</td>
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<th>Description</th>
<th>Total Funds</th>
<th>Contributing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Action 1: Professional Development, coaching and evaluation of all teachers.</td>
<td>The on-going professional development academic coaching and evaluation of all teachers by school administrators to support highly qualified teachers, retention, growth, and teacher impact for all students.</td>
<td>$117,650.00</td>
<td>No</td>
</tr>
<tr>
<td>2</td>
<td>Action 2: Efficient Recruitment and Hiring Process for all teachers</td>
<td>Human Resources will implement an efficient recruitment hiring and assignment process to ensure all teachers are compliant with CTCC and CDE regulations to include English Authorization. Human Resources will regularly review teacher status as required by law and the charter.</td>
<td>$95,876.00</td>
<td>No</td>
</tr>
</tbody>
</table>

Goal Analysis for 2021-2022

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Action 1: There is not a substantive difference in planned actions and actual implementation of this action. The school has provided foundational courses for all Students With Disabilities (SWD) and/or 504 eligibility.

Action 2: There is not a substantive difference in planned actions and actual implementation of this action. The school has fully purchased all instructional and supplemental materials, including resources for the Arts that are aligned to CA Common Core State Standards. All instructional materials and books have been and will be continually purchased throughout the year based on need. Funding has been set aside to update classroom libraries in all classrooms.

Action 3: The school has acquired arts personnel for all grade levels.

Action 4: Teachers have the opportunity to engage in weekly professional development and also have professional development days dedicated to data analysis, intervention support training, and specific training to support our school-wide goals.

Action 5: The school had the opportunity to provide additional PD days this school year and teachers were able to work with reading specialists, writing specialists, and intervention specialists to strengthen school-wide practices.

Action 6: Teachers engage in data analysis to best plan for their students’ success. Students engage in data chats in the classroom, are aware of their progress, and celebrate their growth through data trackers. Teachers utilize this data to create small groups to better support students’ individual needs.

Action 7: Teachers utilize resources and computer adaptive programs further to support the development of their curriculum scope and sequence. Adaptive curriculum allows subgroups to work at their own pace and allows for them to further strengthen specific foundational skills.

Action 8: The EL Coordinator and the school leadership team participate in professional development led by Ensemble Learning. In addition, one of our fourth-grade teachers is leading a Professional Learning Community (PLC) to support second, third, and fourth-grade teachers in bridging the proficiency gap. In the PLC, these teachers analyze data and research tools and strategies to help their students.

Action 9: Individual Academic Plans are supported in different ways such as: weekly collaboration between the inclusion specialist and the school leadership team; Bi-Weekly collaboration between general education teachers which involves reviewing lesson plans, discussing intervention for academic support, IEP goal progress monitoring, and developing behavior plans as needed; ongoing collaboration with classified staff members to best support students during non-structured activities such as recess, lunch, and after-school programs; ongoing data analysis of MAP, i-Ready, in-class assessments, work samples, observations, teacher-reports; and classroom evaluation.
Observations within the whole group and small groups.

<table>
<thead>
<tr>
<th>An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.</th>
</tr>
</thead>
</table>

An explanation of how effective the specific actions were in making progress toward the goal.

Overall, the specific actions were effective in making progress toward the goal as demonstrated from the Outcomes Mid-Year update. Common Core standards (Action 2) were 100% implemented at the school site through the purchase and use of instructional and supplemental materials and resources. The school provided professional development at the site-level and participated in outside professional development such as Data Reflections cycles (Action 4 and Action 6) which occurred on a quarterly basis providing teachers opportunities to review and analyze data and to plan for each quarter. In addition, ELD Standards professional development (Action 8) occurred providing teachers additional tools to use when lesson planning and implementing those lessons within the classroom focusing on their English Learners. (HS) The school offered Foundation Courses aligned with CA Minimum Diploma or Certificate of Completion and Functional Courses aligned only with Certificate of Completion-IEP only not 504 eligible (Action 1). The School Site, led by School & College Counseling Department, has been given time to develop and/or review Individual Academic Plans for students who have any area of need due to learning loss. (Action 9)

<table>
<thead>
<tr>
<th>A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.</th>
</tr>
</thead>
</table>

There is no change to the planned goal, metrics and desired outcomes. Professional development will continue to grow and improve for this goal based on needs arising from achievement data in addition to the needs of the staff and leaders. We will continue to seek ways to expand opportunities for outside professional development for our teachers.

A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.
Goal

Goal 2: The school will maintain a safe and compliant school facility as evidenced by a minimum monthly score of 90% or higher on the Quality Assurance Operations Review (QAR) for a safe, maintained, and compliant school facility for all.

(State Priority 1/ Local Priority 1)

An explanation of why the LEA has developed this goal.

PUC CCES is located in the Northeast San Fernando Valley that is surrounded mostly by single family dwellings. The school is a converted medical building. Understanding that the building is an integral part of the conditions of learning much work went into ensuring that the building provide a physical environment that is comfortable, safe, secure, accessible, well lit, well ventilated, and aesthetically pleasing. PUC CCES has added this as a goal to ensure that the building’s physical structure and building systems are maintained. This includes playground, areas for outdoor learning and vehicular access and parking.

Measuring and Reporting Results

<table>
<thead>
<tr>
<th>Metric/Method for Measuring: Quality Assurance Operations Review</th>
<th>Baseline</th>
<th>Year 1 Outcome</th>
<th>Year 2 Outcome</th>
<th>Year 3 Outcome</th>
<th>Desired Outcome for 2023-2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outcome: Annually, the school scores 90% or greater in the Quality Assurance Operations Review</td>
<td>95.24% on the Quality Assurance Operations Review</td>
<td>AVERAGE % AUGUST-DECEMBER 2021: CCES: 99.26%</td>
<td></td>
<td></td>
<td>94% on the Quality Assurance Operations Review</td>
</tr>
</tbody>
</table>

Actions

<table>
<thead>
<tr>
<th>Action #</th>
<th>Title</th>
<th>Description</th>
<th>Total Funds</th>
<th>Contributing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Supervision, Custodial, &amp; Security &amp; Operating Cost of Facility</td>
<td>Supervision and staffing of custodial, security, and maintenance staff and Operating cost of facilities</td>
<td>$105,725.00</td>
<td>No</td>
</tr>
</tbody>
</table>
Goal Analysis for 2021-2022

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

There is not a substantive difference in planned actions and actual implementation of this action. The school has fully hired classified staff for supervision, custodial work, security, and maintenance of the facility. In addition, all maintenance and repairs are on track. LCAP Walk Throughs-every month reaching an overall of 100%. We continue to work closely with our operations team to ensure our site is operating smoothly. We are looking to update our surveillance camera system in the coming months.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

An explanation of how effective the specific actions were in making progress toward the goal.

The specific actions for this goal were highly effective in making progress toward the goal’s target of having a 90% or higher on the Quality Assurance Operations Review (QAR). The supervision and staffing of custodial positions and maintenance staff along with consistent ongoing monthly visits and data collection were instrumental in keeping the facility safe, secure and up to date.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

No changes will be made to the planned goal, metrics and desired outcomes, or actions for the coming year.

A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.
Goal

Goal # | Description
--- | ---
3 | Goal 3: The school will provide a broad standards-aligned academic program that supports college and career readiness for all students.
(State Priorities: 2, 4, 7, & 8 / Local Priority 2, 7)

An explanation of why the LEA has developed this goal.

PUC CCES understands the importance of a sound academic foundation that includes the full implementation of all CA Common Core standards. As stated in the Common Core State Standards Initiative, Common Core State Standards provide “all students with the skills and knowledge necessary to succeed in college, career, and life upon graduation from high school...” In addition, annual professional development will ensure that each teacher is prepared and ready to meet the needs of each student.

Measuring and Reporting Results

<table>
<thead>
<tr>
<th>Metric</th>
<th>Baseline</th>
<th>Year 1 Outcome</th>
<th>Year 2 Outcome</th>
<th>Year 3 Outcome</th>
<th>Desired Outcome for 2023-2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outcome #1: 100% of students have access to Standards-aligned materials Metric/Method for Measuring: SARC Report</td>
<td>100% had access to Standards-aligned materials.</td>
<td>100% had access to Standards-aligned materials.</td>
<td></td>
<td></td>
<td>100% have access to Standards-aligned materials</td>
</tr>
<tr>
<td>Outcome #2: 100% implementation of all CA standards Metric/Method for Measuring: Local Indicator and professional development agendas and sign-in sheets, scope and sequences, unit and weekly lesson plans,</td>
<td>100% implementation of all CA standards.</td>
<td>100% implementation of all CA standards.</td>
<td></td>
<td></td>
<td>100% implementation of all CA standards</td>
</tr>
</tbody>
</table>
### Outcome #3:

100% of each student subgroup has access to and enrollment in a broad course of study.

**Metric/Method for Measuring:** Local Indicator Priority 7 or Local Data and CALPADS-EOY Report 2.14, 3.9, 3.10

**Actions**

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Action 1: Courses for Student(s) receiving special education services (SPED) and/or 504 eligibility</td>
<td>Action 1: Courses for Student(s) receiving special education services (SPED) and/or 504 eligibility. PUC Functional &amp; Foundational Courses are available for students with 504 or $244,336.00</td>
<td>$244,336.00</td>
<td>No</td>
</tr>
<tr>
<td>Action</td>
<td>Description</td>
<td>Goal Analysis for 2021-2022</td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------</td>
<td>-------------</td>
<td>-----------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Action 2: Instructional and supplemental aligned to CA Common Core State Standards and VAPA standards</td>
<td>Action 2: Instructional and supplemental materials purchased, including resources for the Arts to achieve VAPA standards, will be aligned to CA Common Core State Standards and the charter petition. $91,640.00 No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Action 3: Funding of Arts Personnel</td>
<td>Action 3: Portion of Arts Personnel will be funded to ensure continued emphasis of the Arts at PUC Schools. $88,950.00 No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Action 4: Teacher Professional Development</td>
<td>Action 4: Teachers will participate in school-level Professional Development, trainings and workshops anchored in CA CCSS which include PD for the VAPA Standards. $12,140.00 No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Action 5: Outcome Teacher Professional Development</td>
<td>Action 5: Selected teachers will participate in outside Professional Development, Trainings and workshops anchored in CA CCSS. $10,000.00 No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Action 6: Data Reflection Cycles</td>
<td>Action 6: Implementation of student data reflection cycle, throughout the academic school year, to support student growth and achievement. $33,610.00 No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Action 7: Resources to Accelerate Learning</td>
<td>Action 7: Purchase of Resources to accelerate learning for all students and significant subgroups. $20,550.00 Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Action 8: ELD Standards Professional Development</td>
<td>Action 8: ELD Standards Professional Development through ELD Curriculum and/or external ELD trainings. $15,900.00 Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Action 9: Individual Academic Plans</td>
<td>Action 9: Creation of individual Academic Plans for each student that is supported by the school’s master schedule, course sequencings, and inclusion support for all students, with a focus on students with IEPs and ELs to ensure course access. $32,950.00 No</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Goal Analysis for 2021-2022

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

<table>
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<tr>
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<tbody>
<tr>
<td>1</td>
<td>Action 1: There is not a substantive difference in planned actions and actual implementation of this action. The school has provided foundational courses for all Students With Disabilities (SWD) and/or 504 eligibility.</td>
</tr>
<tr>
<td>2</td>
<td>Action 2: There is not a substantive difference in planned actions and actual implementation of this action. The school has fully purchased all instructional and supplemental materials, including resources for the Arts that are aligned to CA Common Core State Standards. All instructional materials and books have been and will be continually purchased throughout the year based on need. Funding has been set aside to update classroom libraries in all classrooms.</td>
</tr>
<tr>
<td>3</td>
<td>Action 3: The school has acquired arts personnel for all grade levels.</td>
</tr>
</tbody>
</table>
Action 4: Teachers have the opportunity to engage in weekly professional development and also have professional development days dedicated to data analysis, intervention support training, and specific training to support our school-wide goals.

Action 5: The school had the opportunity to provide additional PD days this school year and teachers were able to work with reading specialists, writing specialists, and intervention specialists to strengthen school-wide practices.

Action 6: Teachers engage in data analysis to best plan for their students’ success. Students engage in data chats in the classroom, are aware of their progress, and celebrate their growth through data trackers. Teachers utilize this data to create small groups to better support students’ individual needs.

Action 7: Teachers utilize resources and computer adaptive programs further to support the development of their curriculum scope and sequence. Adaptive curriculum allows subgroups to work at their own pace and allows for them to further strengthen specific foundational skills.

Action 8: The EL Coordinator and the school leadership team participate in professional development led by Ensemble Learning. In addition, one of our fourth-grade teachers is leading a Professional Learning Community (PLC) to support second, third, and fourth-grade teachers in bridging the proficiency gap. In the PLC, these teachers analyze data and research tools and strategies to help their students.

Action 9: Individual Academic Plans are supported in different ways such as: weekly collaboration between the inclusion specialist and the school leadership team; bi-weekly collaboration between general education teachers which involves reviewing lesson plans, discussing intervention for academic support, IEP goal progress monitoring, and developing behavior plans as needed; ongoing collaboration with classified staff members to best support students during non-structured activities such as recess, lunch, and after-school programs; ongoing data analysis of MAP, i-Ready, in-class assessments, work samples, observations, teacher-reports; and classroom observations within the whole group and small groups.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

An explanation of how effective the specific actions were in making progress toward the goal.

Overall, the specific actions were effective in making progress toward the goal as demonstrated from the Outcomes Mid-Year update. Common Core standards (Action 2) were 100% implemented at the school site through the purchase and use of instructional and supplemental materials and resources. The school provided professional development at the site-level and participated in outside professional development such as Data Reflections cycles (Action 4 and Action 6) which occurred on a quarterly basis providing teachers opportunities to review and analyze data and to plan for each quarter. In addition, ELD Standards professional development (Action 8) occurred providing teachers additional tools to use when lesson planning and implementing those lessons within the classroom focusing on their English Learners. (HS) The school offered Foundation Courses aligned with CA Minimum Diploma or Certificate of Completion and Functional Courses aligned only with Certificate of Completion-IEP only not 504 eligible (Action 1). The School Site, led by School & College Counseling Department, has been given time to develop and/or review Individual Academic Plans for students who have any area of need due to learning loss. (Action 9)

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

There is no change to the planned goal, metrics and desired outcomes. Professional development will continue to grow and improve for this goal based on needs arising from achievement data in addition to the needs of the staff and leaders. We will continue to seek ways to expand opportunities for outside professional development for our teachers.

A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.
Goal

<table>
<thead>
<tr>
<th>Goal #</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Goal 4: The school will maintain strong parent, student, and community engagement in support of all stakeholders. (State Priority 3/ Local Priority 3)</td>
</tr>
</tbody>
</table>

An explanation of why the LEA has developed this goal.

PUC CCES believes that parent involvement cannot be “random acts of family involvement” as coined by K. Gill Kressley. Family involvement must be systemic and have sustained approaches. This reframing or paradigm shift in the way we approach family involvement will translate into increased student learning and achievement. The philosophy of the charter school is to encourage, honor and respect the parent voice and contribution to their child’s education. The School believes the best way to accomplish this is through family engagement and building school capacity. Family engagement has proven to have significant short- and long-term academic benefits for those students with parent involvement. The school will focus on additional parent workshops around core areas of college knowledge, technology, and parenting.

Measuring and Reporting Results

<table>
<thead>
<tr>
<th>Metric</th>
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</tr>
</thead>
</table>
2/24/22: FAMILY NIGHT: LITERACY NIGHT
4/4-4/8/2022: PARENT CONFERENCES
4/28/22: ARTS NIGHT & SCIENCE FAIR

PUC-WIDE:

PUC Schools Department of Student and Parent Engagement have supported and augmented school sites by enriching parent participation and engagement. PUC Schools Department of Student and Parent Engagement have hosted multiple PUC wide workshops including Vaping/Marijuana, QPR (suicide prevention), Social Media Management, Anxiety/Stress Management. It has also facilitated the creation of PACs (Parent Engagement boards) at the Valley Schools hosting almost 10 Meetings thus far. PUC Schools’ Department of Student and Parent Engagement and Advocacy have supported and augmented PUC Excel’s parent engagement opportunities by offering organization wide
workshops, trainings, focus groups, interventions, and resources. It has also provided multiple PUC wide Parent Engagement home visits providing individual Parent support on parenting, counseling, and programs for families. It has also facilitated site-based student/Parent Engagement opportunities including a communal mural, culminating in a family resource fair in May 2022.

Outcome #2:
Scheduled and held 4 SAC/ELAC meetings

Metric/Method for Measuring: Weekly flyers, monthly calendars and newsletters, family sign-in sheets, SAC/ELAC agendas/sign-in sheets, family meeting agendas/sign-in sheets

PUC CCES scheduled and held 4 SAC/ELAC meetings.

8/27/21: SSC & ELAC ORIENTATION MEETINGS
9/20/21: SSC & ELAC MEETINGS
12/10/2021: SSC & ELAC MEETINGS
3/25/22: SSC & ELAC MEETINGS
5/20/22: SSC & ELAC MEETINGS

Schedule and hold 4 SAC/ELAC meetings.

Outcome #3:
Minimum of legally required representation of English Learner

PUC CCES had a minimum of 2 parents on school advisory committees.

PUC CCES has a minimum of 2 parents on school advisory committees.

Minimum of legally required representation of English Learner families representation on ELAC and a minimum of parent representation from English Learner, Homeless, and
families representation on ELAC and a minimum of parent representation from English Learner, Homeless, and Low-Income sub-groups on SAC. Metric/Method for Measuring: SAC/ELAC agendas/sign-in sheets, Attachment K for ELAC.

<table>
<thead>
<tr>
<th>Outcome #4</th>
<th>The school will maintain ≥ 96% average daily attendance (ADA) Metric/Method for Measuring: End of year ADA or EOY Report 14.1&gt;14.2 (as of date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>96.1% 2020</td>
<td>Data for SY2022 as of 05/05/22. Data from PowerSchool. Overall: 90.9% EL: 93.2% SPED: 91.7% Free/Reduced Lunch: 90.8% Hispanic/Latino: 90.8%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Outcome #5</th>
<th>The percentage of chronic absenteeism (students exceeding 10% of the school year missed due to unexcused absences) for K-8 will be less than 5% annually. Metric/Method for Measuring: CA Dashboard &gt; Chronic Absenteeism Indicator (K-8)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.9% 2020</td>
<td>Data for SY2022 as of 05/05/22. Data from PowerSchool. Overall: 40.0% EL: 23.9% SPED: 30.2% Free/Reduced Lunch: 39.5% Hispanic/Latino: 40.8%</td>
</tr>
</tbody>
</table>
Outcome #6: PUC-wide Special Education Advisory Committee (SEAC) meets 4 times a year.

4 SEAC meetings are held during the school year.

The SEAC has held two meetings:
Q1: November, 2021
Q2: December 14, 2021

Actions

<table>
<thead>
<tr>
<th>Action #</th>
<th>Title</th>
<th>Description</th>
<th>Total Funds</th>
<th>Contributing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Action 1: Family Events/Meetings</td>
<td>Provide for a minimum of 6 family events/meetings throughout the school year.</td>
<td>$17,450.00</td>
<td>No</td>
</tr>
<tr>
<td>2</td>
<td>Action 2: SAC/ELAC Meetings</td>
<td>SAC/ELAC meetings held a minimum of 4 times during the school year.</td>
<td>$15,370.00</td>
<td>No</td>
</tr>
<tr>
<td>3</td>
<td>Action 3: SAC &amp; ELAC Legally Required Representation</td>
<td>Ensure that a minimum of legally required representation of English Learner families representation on ELAC and a minimum of parent representation from English Learner, Homeless, and Low-Income sub-groups on SAC.</td>
<td>$14,480.00</td>
<td>No</td>
</tr>
<tr>
<td>4</td>
<td>Action 4: Attendance Incentives Program</td>
<td>School will maintain an Attendance Incentives Program that will include, for example, assemblies with recognition awards for outstanding attendance, and other incentives.</td>
<td>$20,260.00</td>
<td>No</td>
</tr>
<tr>
<td>5</td>
<td>Action 5: Parent and Student Engagement Institute and workshops</td>
<td>Professional development, workshops, training and/or institute on parent and student engagement advocacy.</td>
<td>$16,950.00</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Goal Analysis for 2021-2022

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

There is a substantive difference in planned actions and actual implementation of this action. The school was not able to fully implement an Attendance Incentive Program yet. This was due to the current challenges with absences related to COVID-19. The school plans to reinstate the Attendance Incentive Program during the following year. Prior to the pandemic and school building closure, the school began the Attendance Incentive Program in which attendance was tracked every week and the classroom with the highest attendance earned a trophy. In addition, teachers each held classroom incentive plans in which students were working towards a common goal.

Action 5: There is not a substantive difference in planned actions and actual implementation of this action. We have a PUC Director of Family Services as well as Parent Engagement Coordinator who support with providing virtual workshop opportunities for our CCES families. During the first semester, our Parent Engagement Coordinator hosted a session for our families during a Coffee with the Principal. In addition, our first Parent Club meeting held on 4/20/2022. Currently, there have been no in person family workshops because of COVID safety, nonetheless, families have received a lot of great resources.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.
An explanation of how effective the specific actions were in making progress toward the goal.

| The specific actions taken in alignment with this goal not only ensured access but also increased offerings, stakeholder input opportunities, and participation even though during the 2021-2022 school year the school was limited in offering in-person community activities. Increased offerings were done through on-line family events and meetings such as modified Family Nights and student-led conferences. The School scheduled and held 4 School Advisory Council (SAC) meetings as well as four English Learner Advisory Committee meetings (Action 3 and 4). Stakeholder input opportunities were done through various meetings hosted by PUC Schools’ Director of Student and Parent Engagement. In addition, professional development were provided to provide training on parent and student engagement advocacy. (Action 5). |

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

| There is no change to the goal, metrics and desired outcomes. The school plans to continue with the initiatives around parent access and engagement to continue to meet the goal. This includes the addition of Parent Engagement Coordinators. |

A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.
Goal

<table>
<thead>
<tr>
<th>Goal #</th>
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</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Goal 5: The school will provide a safe, positive, and inclusive climate for all. (State Priorities: 5 &amp; 6/ Local Priority 6)</td>
</tr>
</tbody>
</table>

An explanation of why the LEA has developed this goal.

PUC CCES understands that to maintain the high academic level that has distinguished the school and set it apart from surrounding schools it must increase its effort to have a school culture that supports and encourages the school’s academic rigor. The school will do this through working to maintain low suspension and expulsion rates, and increasing the Family Survey and Student Survey scores.

Measuring and Reporting Results

<table>
<thead>
<tr>
<th>Metric</th>
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<tbody>
<tr>
<td>Outcome 1: Annual Stakeholder Satisfaction Surveys shows positive results for school safety, educational and enrichment opportunities, using the feedback from Family and Student surveys with a minimum response rate of 50%. Metric/Method for Measuring: Annual Stakeholder Satisfaction Surveys (Students, Teachers, Parents)</td>
<td>Return Rate: 93% - Students (2019) 41% - Parents (2020) Survey Data: Level 2/4 - Students (2019) 4.5/5 avg - Teachers (2020) Level 4/4 - Parents (2020)</td>
<td>SY2020-21 Return Rates: Student: 65% Family: 50% Teachers: 71% SY2020-21 Performance: Student: - 85% favorable - 3.78/4 avg score - Level 3/4 Family: - 94% favorable - 4.51/5 avg score - Level 4/4 Teachers: - 4.86/5 avg score</td>
<td></td>
<td></td>
<td>Minimum response rate of 50% Level 3 out of 4</td>
</tr>
<tr>
<td>Outcome 2: Less or 0% 2020</td>
<td>0% for SY2022 as of</td>
<td></td>
<td></td>
<td></td>
<td>Equal to or less than 1%</td>
</tr>
<tr>
<td>Outcome 3: Less or equal to 1% of students will be expelled. Metric/Method for Measuring: DataQuest &gt; Expulsion and Suspension &gt; Expulsion Rate or CALPADS &gt; Reports 7.6 &gt; 8.1 (as of date)</td>
<td>0% 2020</td>
<td>0% for SY2022 as of 05/05/22 (all subgroups). Data from PowerSchool.</td>
<td>Less or equal to 1% Expulsion Rate</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Outcome #4: Minimize Middle School Dropout Rate Metric/Method for Measuring: CALPADS > Fall1 > Report 8.1c or CALPADS EOY > Report 1.10 Completers and Dropouts Student List | Not Applicable. | Not Applicable. | 97% Student Return Rate |

| Outcome #5: Minimize High School Dropout Rate | Not Applicable. | Not Applicable. | Equal to or less than 4% Dropout Rate |
Actions

<table>
<thead>
<tr>
<th>Action #</th>
<th>Title</th>
<th>Description</th>
<th>Total Funds</th>
<th>Contributing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Action 1: Restorative Justice and Relational Interventions, Positive Behavioral Interventions and Support (PBIS), Social-Emotional Learning (SEL).</td>
<td>Training for Teachers, Leaders and Families in Restorative Justice and Relational Interventions, Positive Behavioral Interventions and Support (PBIS), Social-Emotional Learning (SEL).</td>
<td>$106,320.00</td>
<td>No</td>
</tr>
<tr>
<td>2</td>
<td>Action 2: Social Emotional Counseling Services</td>
<td>Social Emotional Counseling Services and Social Emotional Intervention such as: Family Success Team, Incentives, and Student/Family Engagement</td>
<td>$191,200.00</td>
<td>No</td>
</tr>
</tbody>
</table>

Goal Analysis for 2021-2022

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

For Actions 1 and 2, there are no material differences in planned actions and actual implementation of these actions. Our PUC Counseling program is fully staffed and is servicing multiple students and families on a weekly basis. We currently have 2 Clinical Counselors assigned to our school site who are providing services, hosting lunch group sessions, and connecting with families. In addition, we have 1 Campus Aide Lead and 6 Teacher Assistants who support our students throughout the day through a PBIS model and implementation of SEL strategies. We also have a full afterschool program team of 4 coaches + 1 School Site Coordinator. Our after school program also has a Academic Enrichment hour, in which our Teacher Assistants support the after school coaches by providing academic support for our students. In addition all school staff have participated in Capturing Kids Hearts professional development to support the ongoing development of our PBIS model.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

An explanation of how effective the specific actions were in making progress toward the goal.

Overall, the specific actions were effective in making progress toward the goal as demonstrated from the Outcomes Mid-Year update. The Student Behavior Intervention Department has worked to ensure that the school has the guidance and support to respond to all student behavior(s). The response to student behavior(s) is restorative and responsive to the various unique and diverse needs of students inside and outside of the school setting. The approach is holistic by working with students, parents, teachers, and school leaders in support of student behavior data, student behavior observations, and desired student behavior(s) in support of a positive, inclusive, and
safe school climate. (Action 1)
The Clinical Counseling Department offered various opportunities for students, staff, and families to engage in clinical counseling. The mental health/clinical counseling for groups and individual counseling sessions are offered through in-person and telehealth conferencing by clinical counselors. The clinical counselors have added extra hours as a response to the demand for services. In addition, a student virtual classroom program is being piloted this school year. Support for teacher drop-in groups continues to be offered. (Action 2)

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

There is no change to the goal, metrics, and desired outcomes. The Clinical Counseling Department is looking into increasing the number of counselors to meet the increased demand for social-emotional counseling services.

A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.
Goal

Goal #6: The school will maintain strong student achievement and student outcomes for all students.
(State Priorities: 4, 5, & 8)

An explanation of why the LEA has developed this goal.

PUC Community Charter Elementary affirm the importance of college and career readiness. “Readiness” means much more than academic proficiency. Social competency and student behavior serve as a better indicator for future success in college. Research indicates 4 out 10 students transition to college or university not ready for college or university level work and who require remedial classes that may add up to additional tuition fees and prolong timeline to graduation. In addition, lack of preparation at the beginning of a student’s higher educational path is shows a larger trend: not graduating from college or university. The “readiness gap” is a large road-block to being accepted at a college or university and the likelihood of graduating on time. According to the research students that take one to two remedial classes in college, only 29% will go on to earn their college degree. Moreover, 38% fail to graduate with a bachelor’s degree within four years.

Measuring and Reporting Results

<table>
<thead>
<tr>
<th>Metric</th>
<th>Baseline</th>
<th>Year 1 Outcome</th>
<th>Year 2 Outcome</th>
<th>Year 3 Outcome</th>
<th>Desired Outcome for 2023-2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outcome #1: Overall annual growth in Reading Comprehension for all sub-groups. Metric/Method for Measuring: Internal Benchmarks Fall to Winter Growth by 10% for All Students</td>
<td>ALL: 43% EL: 36% SPED: 35% LOW-INCOME: 45% LATINO: 43%</td>
<td>ALL: 36% EL: 35% SPED: 34% LOW-INCOME: 40% LATINO: 34% 2021-22 Fall to Winter MAP</td>
<td>/all: 36% el: 35% sped: 34% low-income: 40% latino: 34% 2021-22 fall to winter map</td>
<td>Internal Benchmarks Fall to Winter Growth by 10% for All Students</td>
<td></td>
</tr>
<tr>
<td>Outcome #2: Increased percentage of students at Met/Exceeded Standards or Distance From Standards on annual CAASPP ELA Assessment</td>
<td>DFS 2019: ALL: 8.6 EL: -10.3 LOW INCOME: +0.6 LATINO: +6.3</td>
<td>Per CAASPP webpage, “Due to factors surrounding the novel coronavirus (COVID-19) pandemic, testing participation in 2020–21 varied. Care should be used when interpreting</td>
<td>DFS: ALL: 15 EL: 15 LOW INCOME: 15 LATINO: 15</td>
<td>DFS: ALL: 15 EL: 15 LOW INCOME: 15 LATINO: 15</td>
<td>DFS: ALL: 15 EL: 15 LOW INCOME: 15 LATINO: 15</td>
</tr>
<tr>
<td>Metric/Method for Measuring: DataQuest CAASPP ELA Test Results</td>
<td>SPED: 36.84%</td>
<td>LOW-INCOME: 55.47%</td>
<td>LATINO: 57.14%</td>
<td>Due to this there is no update available.</td>
<td></td>
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<tr>
<td>---</td>
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<td></td>
</tr>
<tr>
<td>Outcome #3: Increased percentage of students at Met/Exceeded Standards or Distance From Standards on annual CAASPP Mathematics Assessment. Metric/Method for Measuring: DataQuest CAASPP Mathematics Test Results</td>
<td>DFS 2019: ALL: -7.9 EL: -24.6 LOW INCOME: -14.6 LATINO: -10.8 CAASPP MATH 2019: ALL: 45.96% EL: 6.67% SPED: 26.32% LOW-INCOME: 42.97% LATINO: 44.81%</td>
<td>Per CAASPP webpage, “Due to factors surrounding the novel coronavirus (COVID-19) pandemic, testing participation in 2020–21 varied. Care should be used when interpreting results.” Due to this there is no update available.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outcome #4: Percentage of EL students advancing at least one performance level on the ELPAC Metric/Method for Measuring: CA Dashboard English Learner Progress Indicator or Percentage of students advancing at least one performance level on the ELPAC.</td>
<td>ELPAC 2018-19 CCES: 41%</td>
<td>N/A</td>
<td>CCES did not take the optional 2020 ELPAC.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outcome #5: Increase annual EL Reclassification rate. RFEP RECLASSIFICATION RATE-CDE DATE AS OF 2-28-2020:</td>
<td>2020-21 13.8%</td>
<td>Annual EL Reclassification rate increased by 2%.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DFS: ALL: 15 EL: 15 LOW INCOME: 15 LATINO: 15</td>
<td>Students advancing at least one performance level on the ELPAC increase by 2%.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Actions

<table>
<thead>
<tr>
<th>Action #</th>
<th>Title</th>
<th>Description</th>
<th>Total Funds</th>
<th>Contributing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Action 1: Intervention Programs for ELA and Math</td>
<td>Action 1: Implementation of Intervention programs (after school, Saturday School, Summer School) for English Learners, SPED, Low-Income, and Foster Students with focus on ELA and Math.</td>
<td>$290,700.00</td>
<td>Yes</td>
</tr>
<tr>
<td>2</td>
<td>Action 2: Access to Intervention and Support</td>
<td>Action 2: Students will access available student intervention and support early in the academic year and access intervention and support services to ensure successful achievement (ELA and MATH).</td>
<td>$94,450.00</td>
<td>Yes</td>
</tr>
<tr>
<td>3</td>
<td>Action 3: Implementation of Differentiated Instruction and Intervention</td>
<td>Action 3: Implementation of differentiated instruction and intervention for subgroups as an outgrowth of dedicated Professional Development for English Learners and subgroups.</td>
<td>$13,400.00</td>
<td>Yes</td>
</tr>
<tr>
<td>4</td>
<td>Action 4: Increased academic, social-emotional and behavioral support</td>
<td>Action 4: Increased academic, social-emotional and behavioral support for all students to accelerate learning returning from distance learning, including SPED, EL, Homeless &amp; Foster Youth, and “At-Risk” students using supplemental funds.</td>
<td>$117,010.00</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Goal Analysis for 2021-2022

An analysis of how this goal was carried out in the previous year.

An explanation of any substantive differences in planned actions and actual implementation of these actions.

For all 4 actions there was no substantive differences in planned actions and actual implementation of these actions. All data systems have been purchased and are being actively used to support students academically. Our shared cost spending allows us to receive much needed support from both our IT department and our data department. With each classroom having a second adult in the room, either a Teacher's Assistant or Inclusion Assistant, allows for differentiated instruction and intervention for subgroups. Student achievement in the areas of each content class, as well as Grade Point Average, are acknowledged at the end of the semester. Festivals allow for students to “cash out” hard earned Hero Points points for positive behavior and participation in class.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.
Overall, the specific actions were effective in making progress toward the goal as demonstrated from the Outcomes Mid-Year update. The school has reviewed all available information and data in order to monitor the progress of interventions that are utilized to address students’ needs, both academic and social-emotional. The school has reviewed its Quarter 1 and Quarter 2 data during the first semester. Here is a summary of academic and social-emotional data.

CCES: When looking at sub-groups for Reading and Math, we see most subgroups improved from Fall to Winter or were static. Here are the comparisons by subgroups for PUC Community Charter Elementary:

- **Reading:**
  - Fall 2021-22: 3%
  - Winter 2021-22: 16%
  - Hispanic: 16%
  - Low-Income: 16%
  - SWD: 11%

- **Math:**
  - Fall 2021-22: 3%
  - Winter 2021-22: 7%
  - Hispanic: 5%
  - Low-Income: 4%
  - SWD: 2%

The school’s community has experienced high levels of stress from the disruption of daily lives and worries about the physical health of oneself and others, and many have been under financial strains. For many, especially children, living with these strains in the household and community, the stress and trauma threaten to have long-lasting negative impacts on the body and brain. Each person continues to be in need of additional supports and systems that will help to rebalance and refocus on the task of learning and being productive in a school community. The school’s site leader has utilized the PUC School’s Counseling Department and the PUC Student & Family Support Team to support through several levels or Tiers of support. Tier 1: Conducting universal screening to identify social-emotional needs of students on a daily basis. Conducting routine check-ins using a trauma and resilience-informed lens. The school also connects with students and families to promote attendance. In addition, the school engages with students and families using culturally responsive techniques. Staff have been trained in the use of Psychological First Aid to assess immediate needs and provide support and how to destigmatize mental health. In addition, the school uses professional development time to increase trauma knowledge and skills. Community and family engagement and support is also a focus. Tiers 2 and 3 focus on early and targeted intervention for students. For example, Social Emotional Learning (SEL) has been implemented or scaled up to promote social-emotional competencies among students.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

There is no changes made to the goal, metrics, desired outcomes. All four actions will continue for the 2022-2023 school year. Academic supports will be increased with the addition of the Learning and Engagement Coordinator. (Action 4).

A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.
Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students for 2022-2023

<table>
<thead>
<tr>
<th>Projected LCFF Supplemental and/or Concentration Grants</th>
<th>Projected Additional LCFF Concentration Grant (15 percent)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$853,916.00</td>
<td></td>
</tr>
</tbody>
</table>

**Required Percentage to Increase or Improve Services for the LCAP Year**

<table>
<thead>
<tr>
<th>Projected Percentage to Increase or Improve Services for the Coming School Year</th>
<th>LCFF Carryover — Percentage</th>
<th>LCFF Carryover — Dollar</th>
<th>Total Percentage to Increase or Improve Services for the Coming School Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>33.99%</td>
<td>0.00%</td>
<td>$0.00</td>
<td>33.99%</td>
</tr>
</tbody>
</table>

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

**Required Descriptions**

For each action being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

CCES:
The LCFF investments are targeted to low-income, English Learners and Foster Youth students, which aim to fulfill the commitment of providing essential resources for the purpose of closing the achievement gaps that currently exist for these sub-groups. The funds will be spent on improving the charter-wide educational program and meeting the academic goals specified earlier in the LCAP. Note that the school has an unduplicated count percentage of **92.45%**. The school also notes that there is an overlap in unduplicated subgroups - most specifically with Students with Disabilities who may also be English Learners.

The needs for foster youth, English Learners, and Low-income student were considered first and was done through a strategic plan aimed at ensuring all of our students are college and career ready, graduating at a higher rate, provided access to high quality curriculum and instruction, attending school every day and supported by effective employees in safe school environments. The goals that drive school's LCAP and highlighted in the School Success Plan (SSP) provide a roadmap for targeting resources and improving outcomes through more accountability. The additional supplemental and concentration funds identified in the school's LCAP provide an opportunity to fully integrate and improve services for unduplicated pupils by augmenting personnel and academic supports to improve their learning environment and drive academic outcomes.

ENGLISH LEARNERS:
Because of our unduplicated student population count, all of these actions and services are being performed school-wide with the exception of specific and targeted actions and services that support identified English Language Learners. Specifically, as of March 2022, 15.38% are English Learners. The school did an analysis of the needs of English Learner students. The school found that English Learners, over the last two years, have struggled to communicate and have had few oral speaking opportunities. In addition, even though the school has provided English Learners with literacy instruction, support and interventions, there is need for continued support and interventions. The school also found that there is a need to be more targeted with monitoring both their language development and academic progress.

The school found the following conditions of English learner students affected their language development and academic growth. Students- experienced feelings of...
A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.

The details of the action and services and expenditures of the Supplemental and Concentration grant funds are articulated in this plan. These include teacher and administrative recruitment and development, intervention programs, social/emotional supportive programs, strategic professional development, data tracking, programs and software to better serve all our students including low income, Foster Youth and English Learner population. Additionally, funds support parent engagement, parent education, as well as stakeholder involvement support and resources. Because of our unduplicated student population count, all of these actions and services are
being performed school-wide with the exception of specific and additional action and services that support identified English Language Learners and Low-Income. Finally, students with IEPs who are also low income, foster youth and English learners will receive stated support.

- As identified in the Engaging Educational Partners and Metrics sections, and ELPAC scores, ELD teacher feedback, and input from the English Learner Advisory Committee identified EL students are struggling with writing and grammar skills.
- To address this need, we will continue with the EL Achieve supplemental ELD curriculum, provide professional development for ELD teachers in utilizing the curriculum, and training for parents of EL students to enable them to assist students at home (Goal 3: Action 8 and Goal 6: Action 3).
- We anticipate our EL students’ ELPAC scores will increase. Feedback from both the ELD teachers and English Learner Advisory Committee will continue to inform the trainings.
- Additionally, as described in the Engaging Educational Partners and Metrics sections, Socio-Economically disadvantaged students’ chronic absenteeism rate, discipline rates and referrals and feedback from the Student Engagement Coordinators and Director of Student and Parent Engagement, students and their families have led to the determination that Socio-Economically disadvantaged students are feeling disconnected from school.
- To address this need, the LEA’s Director of Student and Parent Engagement will implement the Social Worker Intern program. The program will include social worker interns from local universities who will work with the Director of Student and Parent Engagement in partnerships with the Director of Clinical Counseling in engaging parents and students especially to Socio-Economically disadvantaged students and their families. The Director of Parent and Student Engagement and the Student Engagement Coordinator will provide consistent contact and resources to help them feel more connected and engaged at school. (Goal 4; Action 5 and Goal 6: Action 4).
- We anticipate this program will increase our students’ attendance rate, especially English Learners and Socio-Economically disadvantaged students, decrease their discipline referrals, and that there will be increased engagement at school.

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

PUC CCES is dedicated to increasing the number of staff who provide direct services to students that are low-income, English Learners, and/or foster youth. The school is using funds to retain staff that are providing direct services to students at the school. With the additional funding new roles were added at both the organization level and school site level in support of funding priorities. The positions below are based on the needs of our students as determined by student demographic data, student academic needs, and school site needs in order to best support all students particularly those identified as highest need as determined by the funding priorities at the school.

PUC Schools [Additional Positions]:

Director of Digital Learning and Assessment works directly to support sites with 1) State Assessments 2) PUC Internal Assessments 3) PUC Digital Learning Systems. Director of Language and Literacy supports leaders, teachers and students and will work directly to support sites with 1) ELD needs, 2) literacy across the curriculum, and 3) curriculum needs. EL Coordinator supports sites directly with 1) English Language development, 2) Implementation of the EL Achieve initiative, and 3) Monitoring of English Language progress. Special Education Learning & Engagement Coach providing direct support and coaching to school teachers and leaders to further support student achievement outcomes for our students with disabilities. School Psychologist supporting with social-emotional needs of students. Director of Behavior Intervention supporting schools with behavior intervention by directly working with schools to best support students who are in need of additional and comprehensive behavior intervention support. Parent Engagement Coordinator supporting schools to further advance and enhance the school-to-parent engagement at each school by providing additional and comprehensive parent engagement support and services to schools. Academic Coaches to provide additional support to school leaders and teachers through professional development and coaching in support of student academic achievement and academic outcomes. PUC CCES Additional Positions: Teacher's Assistants to provide classroom support for academic and social-emotional needs.
Inclusion Assistants to provide classroom support for academic and social-emotional needs in alignment with the Individual Educational Plan (IEP). Afterschool support (Tutors and Enrichment Leaders) for both ASES and Expanded Learning Opportunities (ELO) grant. Tutors support with homework. Tutors also provide academic enrichment opportunities and daily physical activities such as sports.

- Learning and Engagement Coordinator
- Learning and Engagement Teacher
- Behavior Interventionist

Specifically, the school added or retained the following staff positions to provide direct services to students with the intent of not having services interrupted for students:
- Teachers Assistants will provide students with social-emotional and academic support especially those related to learning loss due to the pandemic.
- Campus Aides will provide students with social-emotional supports in the campus and ensure that a safe learning environment is created and maintained.

<table>
<thead>
<tr>
<th>Staff-to-student ratios by type of school and concentration of unduplicated students</th>
<th>Schools with a student concentration of 55 percent or less</th>
<th>Schools with a student concentration of greater than 55 percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff-to-student ratio of classified staff providing direct services to students</td>
<td>Not Applicable</td>
<td>18:264</td>
</tr>
<tr>
<td>Staff-to-student ratio of certificated staff providing direct services to students</td>
<td>Not Applicable</td>
<td>20:264</td>
</tr>
</tbody>
</table>
## 2022-2023 Total Planned Expenditures Table

<table>
<thead>
<tr>
<th>Goal #</th>
<th>Action #</th>
<th>Action Title</th>
<th>Student Group(s)</th>
<th>LCFF Funds</th>
<th>Other State Funds</th>
<th>Local Funds</th>
<th>Federal Funds</th>
<th>Total Funds</th>
<th>Total Personnel</th>
<th>Total Non-personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>Action 1: Professional Development, coaching and evaluation of all teachers.</td>
<td>All</td>
<td>$89,450.00</td>
<td>$25,000.00</td>
<td>$0.00</td>
<td>$3,200.00</td>
<td>$117,650.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>Action 2: Efficient Recruitment and Hiring Process for all teachers</td>
<td>All</td>
<td>$95,876.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$95,876.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>Supervision, Custodial, &amp; Security &amp; Operating Cost of Facility</td>
<td>All</td>
<td>$99,840.00</td>
<td>$2,540.00</td>
<td>$0.00</td>
<td>$3,345.00</td>
<td>$105,725.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>1</td>
<td>Action 1: Courses for Student(s) receiving special education services (SPED) and/or 504 eligibility</td>
<td>Student with Disabilities (SWD)</td>
<td>$215,486.00</td>
<td>$13,450.00</td>
<td>$0.00</td>
<td>$15,400.00</td>
<td>$244,336.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>2</td>
<td>Action 2: Instructional and supplemental aligned to CA Common Core State Standards and VAPA standards</td>
<td>All</td>
<td>$85,450.00</td>
<td>$2,950.00</td>
<td>$0.00</td>
<td>$3,240.00</td>
<td>$91,640.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>3</td>
<td>Action 3: Funding of Arts Personnel</td>
<td>All</td>
<td>$86,450.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2,500.00</td>
<td>$88,950.00</td>
<td></td>
<td></td>
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<tr>
<td>3</td>
<td>4</td>
<td>Action 4: Teacher Professional Development</td>
<td>All</td>
<td>$9,640.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2,500.00</td>
<td>$12,140.00</td>
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<tr>
<td>3</td>
<td>5</td>
<td>Action 5: Outcome Teacher Professional Development</td>
<td>All</td>
<td>$4,580.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$5,420.00</td>
<td>$10,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>6</td>
<td>Action 6: Data Reflection Cycles</td>
<td>English learner (EL), Foster Youth</td>
<td>$26,870.00</td>
<td>$3,240.00</td>
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Totals: $1,410,812.00 | $253,260.00 | $0.00 | $102,845.00 | $1,766,917.00 | $755,900.00 | $1,011,017.00
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<tr>
<th>Page</th>
<th>Action</th>
<th>Description</th>
<th>Low Income, English learner (EL), Foster Youth</th>
<th>$14,850.00</th>
<th>$3,200.00</th>
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<th>$2,500.00</th>
<th>$20,550.00</th>
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</thead>
<tbody>
<tr>
<td>3</td>
<td>7</td>
<td>Action 7: Resources to Accelerate Learning</td>
<td>Low Income, English learner (EL), Foster Youth</td>
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<td>$3,200.00</td>
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<td>Action 8: ELD Standards Professional Development</td>
<td>English learner (EL)</td>
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<td>9</td>
<td>Action 9: Individual Academic Plans</td>
<td>Student with Disabilities (SWD), Low Income, Homeless, Foster Youth, English learner (EL)</td>
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<td>$4,560.00</td>
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<td>Action 1: Family Events/Meetings</td>
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<td>$3,250.00</td>
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<td>$2,670.00</td>
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<td>Action 4: Attendance Incentives Program</td>
<td>English learner (EL), Foster Youth, Homeless, Low Income, Student with Disabilities (SWD)</td>
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<td>Action 1: Restorative Justice and Relational Interventions, Positive Behavioral Interventions and Support (PBIS), Social-Emotional Learning (SEL).</td>
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<td>Programs for ELA and Math</td>
<td>Youth, English learner (EL)</td>
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<tr>
<td>6</td>
<td>2</td>
<td>Action 2: Access to Intervention and Support</td>
<td>English learner (EL), Low Income, Foster Youth</td>
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<td>$2,570.00</td>
<td>$0.00</td>
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<td>4</td>
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## 2022-2023 Contributing Actions Table

<table>
<thead>
<tr>
<th>1. Projected LCFF Base Grant</th>
<th>2. Projected LCFF Supplemental and/or Concentration Grants</th>
<th>3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)</th>
<th>LCFF Carryover – Percentage (Percentage from prior year)</th>
<th>Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)</th>
<th>4. Total Planned Contributing Expenditures (LCFF Funds)</th>
<th>5. Total Planned Percentage of Improved Services (%)</th>
<th>Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)</th>
<th>Totals by Type</th>
<th>Total LCFF Funds</th>
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<td>$2,512,003.00</td>
<td>$853,916.00</td>
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<td>33.99%</td>
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<td>14.18%</td>
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<td><strong>LEA-wide Total:</strong></td>
<td>$356,240.00</td>
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<td><strong>Limited Total:</strong></td>
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<td></td>
<td></td>
<td><strong>Schoolwide Total:</strong></td>
<td></td>
</tr>
<tr>
<td>Goal #</td>
<td>Action #</td>
<td>Action Title</td>
<td>Contributing to Increased or Improved Services?</td>
<td>Scope</td>
<td>Unduplicated Student Group(s)</td>
<td>Location</td>
<td>Planned Expenditures for Contributing Actions (LCFF Funds)</td>
<td>Planned Percentage of Improved Services (%)</td>
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<td>-------------------------------------------</td>
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</tr>
<tr>
<td>3</td>
<td>7</td>
<td>Action 7: Resources to Accelerate Learning</td>
<td>Yes</td>
<td>LEA-wide</td>
<td>Low Income, English learner (EL), Foster Youth</td>
<td>All Schools</td>
<td>$14,850.00</td>
<td>$0.00</td>
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<tr>
<td>3</td>
<td>8</td>
<td>Action 8: ELD Standards Professional Development</td>
<td>Yes</td>
<td>LEA-wide</td>
<td>English learner (EL)</td>
<td>All Schools</td>
<td>$6,500.00</td>
<td>$0.00</td>
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<td>4</td>
<td>5</td>
<td>Action 5: Parent and Student Engagement Institute and workshops</td>
<td>Yes</td>
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<td>Foster Youth, Low Income, English learner (EL)</td>
<td>All Schools</td>
<td>$10,450.00</td>
<td>$0.00</td>
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<tr>
<td>6</td>
<td>1</td>
<td>Action 1: Intervention Programs for ELA and Math</td>
<td>Yes</td>
<td>LEA-wide</td>
<td>Low Income, Foster Youth, English learner (EL)</td>
<td>All Schools</td>
<td>$142,850.00</td>
<td>$0.00</td>
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</tr>
<tr>
<td>6</td>
<td>2</td>
<td>Action 2: Access to Intervention and Support</td>
<td>Yes</td>
<td>LEA-wide</td>
<td>English learner (EL), Low Income, Foster Youth</td>
<td>All Schools</td>
<td>$89,450.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>3</td>
<td>Action 3: Implementation of Differentiated Instruction and Intervention</td>
<td>Yes</td>
<td>LEA-wide</td>
<td>English learner (EL), Low Income, Foster Youth</td>
<td>All Schools</td>
<td>$7,580.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>4</td>
<td>Action 4: Increased academic, social-emotional and behavioral support</td>
<td>Yes</td>
<td>LEA-wide</td>
<td>English learner (EL), Low Income, Foster Youth</td>
<td>All Schools</td>
<td>$84,560.00</td>
<td>$0.00</td>
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# 2021-2022 Annual Update Table

<table>
<thead>
<tr>
<th>Last Year's Goal#</th>
<th>Last Year's Action#</th>
<th>Prior Action/Service Title</th>
<th>Contributed to Increased or Improved Services?</th>
<th>Last Year's Planned Expenditures (Total Funds)</th>
<th>Estimated Actual Expenditures (Input Total Funds)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>Action 1: Professional Development, coaching and evaluation of all teachers.</td>
<td>No</td>
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<td>$89,467.00</td>
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<tr>
<td>1</td>
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<td>Action 2: Efficient Recruitment and Hiring Process for all teachers</td>
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<td>$94,187.00</td>
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<td>1</td>
<td>Supervision, Custodial, &amp; Security &amp; Operating Cost of Facility</td>
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<td>$98,430.00</td>
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<td>Action 1: Courses for Student(s) receiving special education services (SPED) and/or 504 eligibility</td>
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<td>Action 3: Funding of Arts Personnel</td>
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<td>Action 4: Teacher Professional Development</td>
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<td>$8,590.00</td>
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<td>Action 5: Outcome Teacher Professional Development</td>
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<td>Action 6: Data Reflection Cycles</td>
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<td>3</td>
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<td>Action 7: Resources to Accelerate Learning</td>
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<td>$12,580.00</td>
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<tr>
<td>3</td>
<td>8</td>
<td>Action 8: ELD Standards Professional Development</td>
<td>Yes</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
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Totals: $1,249,827.52

Total Estimated Actual Expenditures (Total Funds) $1,276,002.00
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<th></th>
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<th>Action 9: Individual Academic Plans</th>
<th>No</th>
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<td>4</td>
<td>1</td>
<td>Action 1: Family Events/Meetings</td>
<td>No</td>
<td>$7,540.00</td>
<td>$8,550.00</td>
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<tr>
<td>4</td>
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<td>Action 2: SAC/ELAC Meetings</td>
<td>No</td>
<td>$4,300.00</td>
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<tr>
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<td>Action 3: SAC &amp; ELAC Legally Required Representation</td>
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<td>$7,800.00</td>
<td>$7,800.00</td>
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<td>4</td>
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<td>Action 4: Attendance Incentives Program</td>
<td>No</td>
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<td>$5,000.00</td>
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<td>4</td>
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<td>Action 5: Parent and Student Engagement Institute and workshops</td>
<td>Yes</td>
<td>$8,000.00</td>
<td>$8,000.00</td>
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<tr>
<td>5</td>
<td>1</td>
<td>Action 1: Restorative Justice and Relational Interventions, Positive Behavioral Interventions and Support (PBIS), Social-Emotional Learning (SEL).</td>
<td>No</td>
<td>$85,760.00</td>
<td>$85,760.00</td>
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<td>Action 2: Social Emotional Counseling Services</td>
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<td>$160,885.00</td>
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<td>Action 1: Intervention Programs for ELA and Math</td>
<td>Yes</td>
<td>$135,658.00</td>
<td>$135,658.00</td>
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<td>6</td>
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<td>Action 2: Access to Intervention and Support</td>
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<td>$78,965.00</td>
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<td>6</td>
<td>3</td>
<td>Action 3: Implementation of Differentiated Instruction and Intervention</td>
<td>Yes</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
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<tr>
<td>6</td>
<td>4</td>
<td>Action 4: Increased academic, social-emotional and behavioral support</td>
<td>Yes</td>
<td>$35,650.00</td>
<td>$35,650.00</td>
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## 2021-2022 Contributing Actions Annual Update Table

<table>
<thead>
<tr>
<th>Last Year's Goal#</th>
<th>Last Year’s Action#</th>
<th>Prior Action/Service Title</th>
<th>Contributed to Increased or Improved Services?</th>
<th>Last Year’s Planned Expenditures for Contributing Actions (LCFF Funds)</th>
<th>Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)</th>
<th>Planned Percentage of Improved Services (%)</th>
<th>Estimated Actual Percentage of Improved Services (%)</th>
<th>Difference Between Planned and Estimated Actual Percentage of Improved Services (Input Percentage)</th>
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<tr>
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<td>7</td>
<td>Action 7: Resources to Accelerate Learning</td>
<td>Yes</td>
<td>$12,000.00</td>
<td>$0.00</td>
<td>0.00%</td>
<td>0.00%</td>
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<tr>
<td>3</td>
<td>8</td>
<td>Action 8: ELD Standards Professional Development</td>
<td>Yes</td>
<td>$5,000.00</td>
<td>$0.00</td>
<td>0.00%</td>
<td>0.00%</td>
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<tr>
<td>4</td>
<td>5</td>
<td>Action 5: Parent and Student Engagement Institute and workshops</td>
<td>Yes</td>
<td>$0.00</td>
<td>$0.00</td>
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<td>0.00%</td>
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<tr>
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<td>Action 1: Intervention Programs for ELA and Math</td>
<td>Yes</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
<td>0.00%</td>
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<td>Action 2: Access to Intervention and Support</td>
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<td>$0.00</td>
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<td>Action 3: Implementation of Differentiated Instruction and Intervention</td>
<td>Yes</td>
<td>$0.00</td>
<td>$0.00</td>
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<td>0.00%</td>
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<td>6</td>
<td>4</td>
<td>Action 4: Increased academic, social-emotional and behavioral support</td>
<td>Yes</td>
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<td>$0.00</td>
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## 2021-2022 LCFF Carryover Table

<table>
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<tr>
<th>9. Estimated Actual LCFF Base Grant (Input Dollar Amount)</th>
<th>6. Estimated Actual LCFF Supplemental and/or Concentration Grants</th>
<th>LCFF Carryover – Percentage (Percentage from prior year)</th>
<th>10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)</th>
<th>7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)</th>
<th>8. Total Estimated Actual Percentage of Improved Services(%)</th>
<th>11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)</th>
<th>12. LCFF Carryover – Dollar Amount (Subtract 11 from 10 and multiply by 9)</th>
<th>13. LCFF Carryover – Percentage (12 divided by 9)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>$0.00 - No Carryover</td>
<td>0.00%</td>
<td>$0.00 - No Carryover</td>
<td>0.00%</td>
</tr>
</tbody>
</table>
Instructions

Plan Summary

Engaging Educational Partners

Goals and Actions

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education’s (CDE’s) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at lcff@cde.ca.gov.

Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning (California Education Code [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.

- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA’s programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.

- **Accountability and Compliance:** The LCAP serves an important accountability function because aspects of the LCAP template require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
  - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).
o Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).

o Annually reviewing and updating the LCAP to reflect progress toward the goals (EC Section 52064[b][7]).

The LCAP template, like each LEA’s final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which should: (a) reflect comprehensive strategic planning (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in EC sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity’s budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2021–22, 2022–23, and 2023–24 school years reflects statutory changes made through Assembly Bill 1840 (Committee on Budget), Chapter 243, Statutes of 2018. These statutory changes enhance transparency regarding expenditures on actions included in the LCAP, including actions that contribute to meeting the requirement to increase or improve services for foster youth, English learners, and low-income students, and to streamline the information presented within the LCAP to make adopted LCAPs more accessible for educational partners and the public.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA’s diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the California School Dashboard (Dashboard), how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions that the LEA believes, based on input gathered from educational partners, research, and experience, will have the biggest impact on behalf of its TK–12 students.
These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP itself. Additionally, information is included at the beginning of each section emphasizing the purpose that each section serves.

**Plan Summary**

**Purpose**

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to provide a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included in the subsequent sections of the LCAP.

**Requirements and Instructions**

*General Information* – Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA. For example, information about an LEA in terms of geography, enrollment, or employment, the number and size of specific schools, recent community challenges, and other such information as an LEA wishes to include can enable a reader to more fully understand an LEA's LCAP.

*Reflections: Successes* – Based on a review of performance on the state indicators and local performance indicators included in the Dashboard, progress toward LCAP goals, local self-assessment tools, input from educational partners, and any other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying specific examples of how past increases or improvements in services for foster youth, English learners, and low-income students have led to improved performance for these students.

*Reflections: Identified Need* – Referring to the Dashboard, identify: (a) any state indicator for which overall performance was in the “Red” or “Orange” performance category or any local indicator where the LEA received a “Not Met” or “Not Met for Two or More Years” rating AND (b) any state indicator for which performance for any student group was two or more performance levels below the “all student performance.” What steps is the LEA planning to take to address these areas of low performance and performance gaps? An LEA that is required to include a goal to address one or more consistently low-performing student groups or low-performing schools must identify that it is required to include this goal and must also identify the applicable student group(s) and/or school(s). Other needs may be identified using locally collected data including data collected to inform the self-reflection tools and reporting local indicators on the Dashboard.

*LCAP Highlights* – Identify and briefly summarize the key features of this year's LCAP.

*Comprehensive Support and Improvement* – An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:
● **Schools Identified**: Identify the schools within the LEA that have been identified for CSI.

● **Support for Identified Schools**: Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

● **Monitoring and Evaluating Effectiveness**: Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

**Engaging Educational Partners**

**Purpose**

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, accountability, and improvement across the state priorities and locally identified priorities (*EC Section 52064[e][1]*). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Statute and regulations specify the educational partners that school districts and COEs must consult when developing the LCAP: teachers, principals, administrators, other school personnel, local bargaining units of the LEA, parents, and students. Before adopting the LCAP, school districts and COEs must share it with the Parent Advisory Committee and, if applicable, to its English Learner Parent Advisory Committee. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Statute requires charter schools to consult with teachers, principals, administrators, other school personnel, parents, and students in developing the LCAP. The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals and actions.

Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the following web page of the CDE’s website: [https://www.cde.ca.gov/re/lc/](https://www.cde.ca.gov/re/lc/).
Requirements and Instructions

Below is an excerpt from the 2018–19 Guide for Annual Audits of K–12 Local Education Agencies and State Compliance Reporting, which is provided to highlight the legal requirements for engagement of educational partners in the LCAP development process:

Local Control and Accountability Plan:
For county offices of education and school districts only, verify the LEA:

a) Presented the local control and accountability plan to the parent advisory committee in accordance with Education Code section 52062(a)(1) or 52068(a)(1), as appropriate.

b) If applicable, presented the local control and accountability plan to the English learner parent advisory committee, in accordance with Education Code section 52062(a)(2) or 52068(a)(2), as appropriate.

c) Notified members of the public of the opportunity to submit comments regarding specific actions and expenditures proposed to be included in the local control and accountability plan in accordance with Education Code section 52062(a)(3) or 52068(a)(3), as appropriate.

d) Held at least one public hearing in accordance with Education Code section 52062(b)(1) or 52068(b)(1), as appropriate.

e) Adopted the local control and accountability plan in a public meeting in accordance with Education Code section 52062(b)(2) or 52068(b)(2), as appropriate.

Prompt 1: “A summary of the process used to engage educational partners and how this engagement was considered before finalizing the LCAP.”

Describe the engagement process used by the LEA to involve educational partners in the development of the LCAP, including, at a minimum, describing how the LEA met its obligation to consult with all statutorily required educational partners as applicable to the type of LEA. A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA’s philosophical approach to engaging its educational partners.

Prompt 2: “A summary of the feedback provided by specific educational partners.”

Describe and summarize the feedback provided by specific educational partners. A sufficient response to this prompt will indicate ideas, trends, or inputs that emerged from an analysis of the feedback received from educational partners.
Prompt 3: “A description of the aspects of the LCAP that were influenced by specific input from educational partners.”

A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. The response must describe aspects of the LCAP that were influenced by or developed in response to the educational partner feedback described in response to Prompt 2. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP. For the purposes of this prompt, “aspects” of an LCAP that may have been influenced by educational partner input can include, but are not necessarily limited to:

- Inclusion of a goal or decision to pursue a Focus Goal (as described below)
- Inclusion of metrics other than the statutorily required metrics
- Determination of the desired outcome on one or more metrics
- Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
- Inclusion of action(s) or a group of actions
- Elimination of action(s) or group of actions
- Changes to the level of proposed expenditures for one or more actions
- Inclusion of action(s) as contributing to increased or improved services for unduplicated students
- Determination of effectiveness of the specific actions to achieve the goal
- Determination of material differences in expenditures
- Determination of changes made to a goal for the ensuing LCAP year based on the annual update process
- Determination of challenges or successes in the implementation of actions

Goals and Actions

Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal should be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.
Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs should consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard in determining whether and how to prioritize its goals within the LCAP.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- Focus Goal: A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.

- Broad Goal: A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.

- Maintenance of Progress Goal: A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

At a minimum, the LCAP must address all LCFF priorities and associated metrics.

Focus Goal(s)

Goal Description: The description provided for a Focus Goal must be specific, measurable, and time bound. An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach. The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Explanation of why the LEA has developed this goal: Explain why the LEA has chosen to prioritize this goal. An explanation must be based on Dashboard data or other locally collected data. LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners. LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

Broad Goal

Goal Description: Describe what the LEA plans to achieve through the actions included in the goal. The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal. The goal description organizes the actions and expected outcomes in a cohesive and consistent manner. A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.
Explain why the LEA has developed this goal: Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

**Maintenance of Progress Goal**

**Goal Description:** Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP. Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP. The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

**Explanation of why the LEA has developed this goal:** Explain how the actions will sustain the progress exemplified by the related metrics.

**Required Goals**

In general, LEAs have flexibility in determining what goals to include in the LCAP and what those goals will address; however, beginning with the development of the 2022–23 LCAP, LEAs that meet certain criteria are required to include a specific goal in their LCAP.

**Consistently low-performing student group(s) criteria:** An LEA is eligible for Differentiated Assistance for three or more consecutive years based on the performance of the same student group or groups in the Dashboard. A list of the LEAs required to include a goal in the LCAP based on student group performance, and the student group(s) that lead to identification, may be found on the CDE’s Local Control Funding Formula web page at [https://www.cde.ca.gov/fg/aa/lc/](https://www.cde.ca.gov/fg/aa/lc/).

- **Consistently low-performing student group(s) goal requirement:** An LEA meeting the consistently low-performing student group(s) criteria must include a goal in its LCAP focused on improving the performance of the student group or groups that led to the LEA’s eligibility for Differentiated Assistance. This goal must include metrics, outcomes, actions, and expenditures specific to addressing the needs of, and improving outcomes for, this student group or groups. An LEA required to address multiple student groups is not required to have a goal to address each student group; however, each student group must be specifically addressed in the goal. This requirement may not be met by combining this required goal with another goal.

- **Goal Description:** Describe the outcomes the LEA plans to achieve to address the needs of, and improve outcomes for, the student group or groups that led to the LEA’s eligibility for Differentiated Assistance.

- **Explanation of why the LEA has developed this goal:** Explain why the LEA is required to develop this goal, including identifying the student group(s) that lead to the LEA being required to develop this goal, how the actions and associated metrics included in this goal differ from previous efforts to improve outcomes for the student group(s), and why the LEA believes the actions, metrics, and expenditures included in this goal will help achieve the outcomes identified in the goal description.
Low-performing school(s) criteria: The following criteria only applies to a school district or COE with two or more schools; it does not apply to a single-school district. A school district or COE has one or more schools that, for two consecutive years, received the two lowest performance levels on all but one of the state indicators for which the school(s) receive performance levels in the Dashboard and the performance of the “All Students” student group for the LEA is at least one performance level higher in all of those indicators. A list of the LEAs required to include a goal in the LCAP based on school performance, and the school(s) that lead to identification, may be found on the CDE’s Local Control Funding Formula web page at https://www.cde.ca.gov/fg/aa/lc/.

- **Low-performing school(s) goal requirement:** A school district or COE meeting the low-performing school(s) criteria must include a goal in its LCAP focusing on addressing the disparities in performance between the school(s) and the LEA as a whole. This goal must include metrics, outcomes, actions, and expenditures specific to addressing the needs of, and improving outcomes for, the students enrolled at the low-performing school or schools. An LEA required to address multiple schools is not required to have a goal to address each school; however, each school must be specifically addressed in the goal. This requirement may not be met by combining this goal with another goal.

- **Goal Description:** Describe what outcomes the LEA plans to achieve to address the disparities in performance between the students enrolled at the low-performing school(s) and the students enrolled at the LEA as a whole.

- **Explanation of why the LEA has developed this goal:** Explain why the LEA is required to develop this goal, including identifying the schools(s) that lead to the LEA being required to develop this goal; how the actions and associated metrics included in this goal differ from previous efforts to improve outcomes for the school(s); and why the LEA believes the actions, metrics, and expenditures included in this goal will help achieve the outcomes for students enrolled at the low-performing school or schools identified in the goal description.

**Measuring and Reporting Results:**

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes. LEAs are encouraged to identify metrics for specific student groups, as appropriate, including expected outcomes that would reflect narrowing of any existing performance gaps.

Include in the baseline column the most recent data associated with this metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2019 Dashboard for the baseline of a metric only if that data represents the most recent available (e.g., high school graduation rate).

Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS. Because final 2020–21 outcomes on some metrics may not be computable at the time the 2021–24 LCAP is adopted (e.g., graduation rate, suspension rate), the most recent data available may include a point in time calculation taken each year on the same date for comparability purposes.
The baseline data shall remain unchanged throughout the three-year LCAP.

Complete the table as follows:

- **Metric**: Indicate how progress is being measured using a metric.
- **Baseline**: Enter the baseline when completing the LCAP for 2021–22. As described above, the baseline is the most recent data associated with a metric. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 1 Outcome**: When completing the LCAP for 2022–23, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 2 Outcome**: When completing the LCAP for 2023–24, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 3 Outcome**: When completing the LCAP for 2024–25, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above. The 2024–25 LCAP will be the first year in the next three-year cycle. Completing this column will be part of the Annual Update for that year.
- **Desired Outcome for 2023–24**: When completing the first year of the LCAP, enter the desired outcome for the relevant metric the LEA expects to achieve by the end of the 2023–24 LCAP year.

Timeline for completing the "Measuring and Reporting Results" part of the Goal.

<table>
<thead>
<tr>
<th>Metric</th>
<th>Baseline</th>
<th>Year 1 Outcome</th>
<th>Year 2 Outcome</th>
<th>Year 3 Outcome</th>
<th>Desired Outcome for Year 3 (2023–24)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enter information in this box when completing the LCAP for 2021–22.</td>
<td>Enter information in this box when completing the LCAP for 2021–22.</td>
<td>Enter information in this box when completing the LCAP for 2022–23. Leave blank until then.</td>
<td>Enter information in this box when completing the LCAP for 2023–24. Leave blank until then.</td>
<td>Enter information in this box when completing the LCAP for 2024–25. Leave blank until then.</td>
<td>Enter information in this box when completing the LCAP for 2021–22 or when adding a new metric.</td>
</tr>
</tbody>
</table>
The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year as applicable to the type of LEA. To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant self-reflection tool for local indicators within the Dashboard.

**Actions:** Enter the action number. Provide a short title for the action. This title will also appear in the action tables. Provide a description of the action. Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the summary tables. Indicate whether the action contributes to meeting the increase or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No. (Note: for each such action offered on an LEA-wide or schoolwide basis, the LEA will need to provide additional information in the Increased or Improved Summary Section to address the requirements in California Code of Regulations, Title 5 [5 CCR] Section 15496(b) in the Increased or Improved Services Section of the LCAP).

**Actions for English Learners:** School districts, COEs, and charter schools that have a numerically significant English learner student subgroup must include specific actions in the LCAP related to, at a minimum, the language acquisition programs, as defined in EC Section 306, provided to students and professional development activities specific to English learners.

**Actions for Foster Youth:** School districts, COEs, and charter schools that have a numerically significant Foster Youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to Foster Youth students.

**Goal Analysis:**

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the actions to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process. This must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

- Describe the effectiveness of the specific actions to achieve the articulated goal as measured by the LEA. In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal. When responding to this prompt, LEAs
may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA’s description in this section must align with the actions included in the Goals and Actions section as contributing.

Requirements and Instructions

*Projected LCFF Supplemental and/or Concentration Grants*: Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of low income, foster youth, and English learner students.

*Projected Additional LCFF Concentration Grant (15 percent)*: Specify the amount of additional LCFF concentration grant add-on funding, as described in EC Section 42238.02, that the LEA estimates it will receive in the coming year.

*Projected Percentage to Increase or Improve Services for the Coming School Year*: Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR Section 15496(a)(7).

**LCFF Carryover — Percentage**: Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
**LCFF Carryover — Dollar:** Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero ($0).

**Total Percentage to Increase or Improve Services for the Coming School Year:** Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEAs percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 CCR Section 15496(a)(7).

**Required Descriptions:**

For each action being provided to an entire school, or across the entire school district or COE, an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

For each action included in the Goals and Actions section as contributing to the increased or improved services requirement for unduplicated pupils and provided on an LEA-wide or schoolwide basis, the LEA must include an explanation consistent with 5 CCR Section 15496(b). For any such actions continued into the 2021–24 LCAP from the 2017–2020 LCAP, the LEA must determine whether or not the action was effective as expected, and this determination must reflect evidence of outcome data or actual implementation to date.

**Principally Directed and Effective:** An LEA demonstrates how an action is principally directed towards and effective in meeting the LEA’s goals for unduplicated students when the LEA explains how:

- It considers the needs, conditions, or circumstances of its unduplicated pupils;
- The action, or aspect(s) of the action (including, for example, its design, content, methods, or location), is based on these considerations; and
- The action is intended to help achieve an expected measurable outcome of the associated goal.

As such, the response provided in this section may rely on a needs assessment of unduplicated students.

Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient. Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increase or improve services standard because enrolling students is not the same as serving students.

For example, if an LEA determines that low-income students have a significantly lower attendance rate than the attendance rate for all students, it might justify LEA-wide or schoolwide actions to address this area of need in the following way:
After assessing the needs, conditions, and circumstances of our low-income students, we learned that the attendance rate of our low-income students is 7 percent lower than the attendance rate for all students. (Needs, Conditions, Circumstances [Principally Directed])

In order to address this condition of our low-income students, we will develop and implement a new attendance program that is designed to address some of the major causes of absenteeism, including lack of reliable transportation and food, as well as a school climate that does not emphasize the importance of attendance. Goal N, Actions X, Y, and Z provide additional transportation and nutritional resources as well as a districtwide educational campaign on the benefits of high attendance rates. (Contributing Action[s])

These actions are being provided on an LEA-wide basis and we expect/hope that all students with less than a 100 percent attendance rate will benefit. However, because of the significantly lower attendance rate of low-income students, and because the actions meet needs most associated with the chronic stresses and experiences of a socio-economically disadvantaged status, we expect that the attendance rate for our low-income students will increase significantly more than the average attendance rate of all other students. (Measurable Outcomes [Effective In])

COEs and Charter Schools: Describe how actions included as contributing to meeting the increased or improved services requirement on an LEA-wide basis are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above. In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

For School Districts Only:

Actions Provided on an LEA-Wide Basis:

**Unduplicated Percentage > 55 percent:** For school districts with an unduplicated pupil percentage of 55 percent or more, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above.

**Unduplicated Percentage < 55 percent:** For school districts with an unduplicated pupil percentage of less than 55 percent, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the actions are the most effective use of the funds to meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions Provided on a Schoolwide Basis:

School Districts must identify in the description those actions being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis.
For schools with 40 percent or more enrollment of unduplicated pupils: Describe how these actions are principally directed to and effective in meeting its goals for its unduplicated pupils in the state and any local priorities.

For school districts expending funds on a schoolwide basis at a school with less than 40 percent enrollment of unduplicated pupils: Describe how these actions are principally directed to and how the actions are the most effective use of the funds to meet its goals for foster youth, English learners, and low-income students in the state and any local priorities.

A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.

Consistent with the requirements of 5 CCR Section 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to the services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are included in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided on an LEA-wide or schoolwide basis or provided on a limited basis to unduplicated students. A limited action is an action that only serves foster youth, English learners, and/or low-income students. This description must address how these action(s) are expected to result in the required proportional increase or improvement in services for unduplicated pupils as compared to the services the LEA provides to all students for the relevant LCAP year.

For any action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage. See the instructions for determining the Planned Percentage of Improved Services for information on calculating the Percentage of Improved Services.

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in EC Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:
An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.

Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.

An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.

In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA. The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA. The staff-to-student ratio must be based on the number of full time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.

- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA. The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA. The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

**Action Tables**

Complete the Data Entry Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Data Entry Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. With the exception of the Data Entry Table, the word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:
Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
Table 2: Contributing Actions Table (for the coming LCAP Year)
Table 3: Annual Update Table (for the current LCAP Year)
Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2022–23 LCAP, 2022–23 will be the coming LCAP Year and 2021–22 will be the current LCAP Year.

Data Entry Table
The Data Entry Table may be included in the LCAP as adopted by the local governing board or governing body, but is not required to be included. In the Data Entry Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year**: Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant**: Provide the total amount of LCFF funding the LEA estimates it will receive for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Grant Program and the Home to School Transportation Program, pursuant to 5 CCR Section 15496(a)(8).
  
  See EC sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF apportionment calculations.

- **2. Projected LCFF Supplemental and/or Concentration Grants**: Provide the total amount of LCFF supplemental and concentration grants the LEA estimates it will receive on the basis of the number and concentration of unduplicated students for the coming school year.

- **3. Projected Percentage to Increase or Improve Services for the Coming School Year**: This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
• **LCFF Carryover — Percentage**: Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

• **Total Percentage to Increase or Improve Services for the Coming School Year**: This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover — Percentage. This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.

• **Goal #**: Enter the LCAP Goal number for the action.

• **Action #**: Enter the action’s number as indicated in the LCAP Goal.

• **Action Title**: Provide a title of the action.

• **Student Group(s)**: Indicate the student group or groups who will be the primary beneficiary of the action by entering “All,” or by entering a specific student group or groups.

• **Contributing to Increased or Improved Services?**: Type “Yes” if the action is included as contributing to meeting the increased or improved services; OR, type “No” if the action is not included as contributing to meeting the increased or improved services.

• If “Yes” is entered into the Contributing column, then complete the following columns:
  
  o **Scope**: The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.

  o **Unduplicated Student Group(s)**: Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.

  o **Location**: Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate “All Schools.” If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans.” Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span**: Enter “ongoing” if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter “1 Year,” or “2 Years,” or “6 Months.”

- **Total Personnel**: Enter the total amount of personnel expenditures utilized to implement this action.

- **Total Non-Personnel**: This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.

- **LCFF Funds**: Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).

  - **Note**: For an action to contribute towards meeting the increased or improved services requirement it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.

- **Other State Funds**: Enter the total amount of Other State Funds utilized to implement this action, if any.

- **Local Funds**: Enter the total amount of Local Funds utilized to implement this action, if any.

- **Federal Funds**: Enter the total amount of Federal Funds utilized to implement this action, if any.

- **Total Funds**: This amount is automatically calculated based on amounts entered in the previous four columns.

- **Planned Percentage of Improved Services**: For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.

  - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

    For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which the LEA estimates would cost $165,000.
Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of $165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Service for the action.

**Contributing Actions Table**

As noted above, information will not be entered in the Contributing Actions Table; however, the ‘Contributing to Increased or Improved Services?’ column will need to be checked to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses.

**Annual Update Table**

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures**: Enter the total estimated actual expenditures to implement this action, if any.

**Contributing Actions Annual Update Table**

In the Contributing Actions Annual Update Table, check the ‘Contributing to Increased or Improved Services?’ column to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants**: Provide the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on the number and concentration of unduplicated students in the current school year.

- **Estimated Actual Expenditures for Contributing Actions**: Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.

- **Estimated Actual Percentage of Improved Services**: For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been $169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of $169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

**LCFF Carryover Table**

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of LCFF funding the LEA estimates it will receive for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Grant Program and the Home to School Transportation Program, pursuant to 5 CCR Section 15496(a)(8).

- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

**Calculations in the Action Tables**

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

**Contributing Actions Table**

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
  - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column

- **5. Total Planned Percentage of Improved Services**
  - This percentage is the total of the Planned Percentage of Improved Services column

- Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)
This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

**Contributing Actions Annual Update Table**

Pursuant to EC Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**
  - This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on the number and concentration of unduplicated students in the current school year.

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
  - This amount is the total of the Last Year’s Planned Expenditures for Contributing Actions (LCFF Funds)

- **7. Total Estimated Actual Expenditures for Contributing Actions**
  - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds)

- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**
  - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4)

- **5. Total Planned Percentage of Improved Services (%)**
  - This amount is the total of the Planned Percentage of Improved Services column

- **8. Total Estimated Actual Percentage of Improved Services (%)**
  - This amount is the total of the Estimated Actual Percentage of Improved Services column

- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**
This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8)

**LCFF Carryover Table**

- 10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)
  
  o This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.

- 11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)
  
  o This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).

- 12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)
  
  o If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

  The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.

- 13. LCFF Carryover — Percentage (12 divided by 9)
  
  o This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).