

|| NAVIGATING THE PARENT PORTAL

GENERAL OVERVIEW

When you sign in to the PowerSchool Parent Portal the start page is defaulted to the Grades and Attendance Page. Use the **Navigation** toolbar and menu to view additional information for your child(ren).

Navigation Toolbar



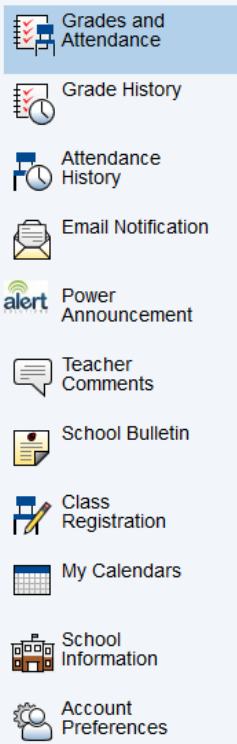
The Navigation Toolbar appears at the top of every page. You will see your student(s) name(s) on the left side of this toolbar, below the PowerSchool logo.

- **PowerSchool Logo:** Click on the logo to return to the start page from anywhere within the application.
- **Student Names:** The first names of the students associated to your parent account appear in alphabetical order. Click the name of the student for whom you want to view information.

Navigation Menu

The navigation menu serves as the central point from which to access the pages of the PowerSchool parent portal. The navigation menu includes the following links:

Navigation



1. **Grades and Attendance:** Shows comprehensive information about a student's grades and attendance for the current term. Click on a grade within the term column to view detailed assignments and scores. Click on the name of a teacher under the courses column to send the teacher an e-mail.
2. **Grade History:** Displays the student's grades for the previous term. Keep in mind that if the school has not completed a term yet (in other words the first semester or trimester is not over yet) or if the school grades are based on year-long courses, there will be no grades displayed on this page yet.
3. **Attendance History:** Displays information about a student's attendance record for the current term. A legend, at the bottom of the page, explains the different letter codes used for attendance.
4. **Email Notification:** Set up automatic notification to be sent from PowerSchool on a regular basis via e-mail.
5. **Power Announcement:** This page will allow you to edit/update your contact phone numbers for PUC's automated notification system.
6. **Teacher Comments:** Shows comments entered by the student's teachers.
7. **School Bulletin:** Will show announcements, important dates and other information from your child's school.
8. **Class Registration:** This page is not available for PUC Schools
9. **My Calendars:** Click to subscribe to specific homework and event calendars.
10. **School Information:** Shows the name and contact information for your child's school.
11. **Account Preferences:** Click to manage your PowerSchool Parent Portal account preferences. This page can also be used to add your other PUC students to your account.

For additional questions or support, please contact the main office of your child's school.