



## **PUC Schools Local Indicators Self Scoring Tool 2018-19 as Reported in 2019-20 SY**

### **Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (Priority 1)**

Misassigned Teachers of English Learners: 0

Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home: 0

Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies): 6

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC). For LEAs that use the California Department of Education's SARC template, this information will be auto-populated within the web-based evaluation rubrics system. LEAs that do *not* use the California Department of Education's SARC template will have to input this information manually in the web-based evaluation rubrics system.

#### **Data Sources:**

- School Accountability Report Card 17-18 as reported in 18-19 SY.

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

**Implementation of State Academic Standards (Priority 2)**

1. Rate the LEA's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below:

- Common Core State Standards for ELA
- English Language Development (ELD) Aligned to ELA Standards
- Common Core Standards for Mathematics
- Next Generation Science Standards
- History-Social Science

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

Content Area	1	2	3	4	5
ELA-Common Core State Standards for ELA				X	
ELD (Aligned to ELA Standards)				X	
Mathematics-Common Core State Standards for Mathematics				X	
Next Generation Science Standards				X	
History-Social Science				X	

**Data Sources:**

- Survey results from PUC-WIDE Professional Development
- PUC Teacher Development System
- 1:1 Coaching for Teachers
- School Site Professional Development for Teachers
- Leader Professional Development & Coaching Cycles

2. Rate the LEA's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught:

- Common Core State Standards for ELA
- ELD Aligned to ELA Standards
- Common Core Standards for Mathematics
- Next Generation Science Standards
- History-Social Science

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

Content Area	1	2	3	4	5
ELA-Common Core State Standards for ELA				X	
ELD (Aligned to ELA Standards)				X	
Mathematics-Common Core State Standards for Mathematics				X	
Next Generation Science Standards				X	
History-Social Science				X	

**Data Sources:**

- PUC Unit Frameworks (All Contents)
- PUC DBQ System (History)
- PUC Math Instructional Methods (Math)
- Site-based Professional Development and Coaching (All Contents)
- Leader Professional Development and Coaching

3. Rate the LEA's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing):

- Common Core State Standards for ELA
- ELD Aligned to ELA Standards
- Common Core Standards for Mathematics
- Next Generation Science Standards
- History-Social Science

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

Content Area	1	2	3	4	5
ELA-Common Core State Standards for ELA					X
ELD (Aligned to ELA Standards)				X	
Mathematics-Common Core State Standards for Mathematics					X
Next Generation Science Standards					X
History-Social Science					X

**Data Sources:**

- PUC-WIDE Professional Development (Scope and Sequence and Reflections)
- PUC Teacher Development System
- 1:1 Coaching for Teachers

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

- Regional Professional Development (Scope and Sequence and Reflections)
- School Site Professional Development (Scope and Sequence and Reflections)
- Leader Professional Development & 1:1 Coaching

**Other Adopted Academic Standards**

4. Rate the LEA's progress implementing each of the following academic standards adopted by the state board for all students:

- Career Technical Education
- Health Education Content Standards
- Physical Education Model Content Standards
- Visual and Performing Arts
- World Language

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

Content Area	1	2	3	4	5
Career Technical Education			X		
Health Education Content Standards		X			
Physical Education Model Content Standards				X	
Visual and Performing Arts				X	
World Language				X	

**Data Sources:**

- PUC Wide Professional Development for Visual and Performing Arts (Scope and Sequence and Reflections)
- PUC Wide Professional Development for Foreign Language (Scope and Sequence and Reflections)
- PUC Wide Professional Development for Physical Education (Scope and Sequence and Reflections)
- Regional Content Collaboration Time/ Data Analysis
- 1:1 Coaching Cycles for Teachers
- School & College Counseling PD

**Support for Teachers and Administrators**

5. During the 2016-17 school year (including summer 2016), or during 2017-18 school year (including summer 2017), rate the LEA's success at engaging in the following activities with teachers and school administrators:

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

- Identifying the professional learning needs of groups of teachers or staff as a whole
- Identifying the professional learning needs of individual teachers
- Providing support for teachers on the standards they have not yet mastered

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

Content Area	1	2	3	4	5
Identifying the professional learning needs of subgroups of teachers or staff as a whole					X
Identifying the professional learning needs of individual teachers					X
Providing support for teachers on the standards they have not yet met mastered				X	

**Data Sources:**

- PUC-WIDE Professional Development for Teachers (Scope and Sequence and Reflections)
- PUC Teacher Development System
- Regional Professional Development for Teachers (Scope and Sequence and Reflections)
- School Site Professional Development for Teachers(Scope and Sequence and Reflections)
- PUC-WIDE Professional Development for Leaders
- Regional Professional Development for Leaders
- 1:1 Coaching Cycles for Leaders
- 1:1 Coaching Cycles for Teachers

**Optional Narrative**

6. Provide any additional information that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.

N/A

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

**Self-Reflection Tool for Priority 3: Parent Engagement**

**Standard:** The local educational agency (LEA) annually measures its progress in: (1) seeking input from parents in decision making; and (2) promoting parental participation in programs, and reports the results to its local governing board at a regularly scheduled meeting and to stakeholders and the public through the California School Dashboard (Dashboard).

**Criteria:** The LEA will assess its performance on a (Met, Not Met, or Not Met for Two or More Years) scale.

**Evidence:** The LEA measures its progress using the self-reflection tool included in the Dashboard, and reports these results to its local governing board at a regularly scheduled meeting and through the local data selection option in the Dashboard.

**Introduction**

Family engagement is an essential strategy for building pathways to college and career readiness for all students and is an essential component of a systems approach to improving outcomes for all students. More than thirty years of research has shown that family engagement can lead to improved student outcomes (e.g. attendance, engagement, academic outcomes, social emotional learning, etc.). Consistent with the California Department of Education's (CDE's) Family Engagement Toolkit:<sup>1</sup>

- Effective and authentic family engagement has been described as an intentional partnership of educators, families and community members who share responsibility for a child from the time they are born to becoming an adult.
- To build an effective partnership, educators, families, and community members need to develop the knowledge and skills to work together, and schools must purposefully integrate family and community engagement with goals for students' learning and thriving.

The Local Control Funding Formula (LCFF) legislation recognized the importance of family engagement by requiring LEAs to address Priority 3 within their local control and accountability plan (LCAP). The self-reflection tool described below enables LEAs to reflect upon their implementation of family engagement as part of their continuous improvement process and prior to updating their LCAP.

For LEAs to engage all families equitably, it is necessary to understand the cultures,

## **PUC Schools Local Indicators Self Scoring Tool 2018-19 as Reported in 2019-20 SY**

languages, needs and interests of families in the local area. Furthermore, developing family engagement policies, programs, and practices needs to be done in partnership with local families, using the tools of continuous improvement.

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<sup>1</sup> California Department of Education. (2017). Family Engagement Toolkit: Continuous Improvement through an Equity Lens. Sacramento, CA: Author.

### **Instructions**

This self-reflection tool is organized into three sections. Each section includes promising practices in family engagement:

1. Building Relationships between School Staff and Families
2. Building Partnerships for Student Outcomes
3. Seeking Input for Decision-making

LEAs use this self-reflection tool to reflect on its progress, successes, needs and areas of growth in family engagement policies, programs, and practices. This tool will enable an LEA to engage in continuous improvement and determine next steps to make improvements in the areas identified.

The results of the process should be used to inform the LCAP and the development process, to assess prior year goals, actions and services as well as to plan or modify future goals, actions, and services in the LCAP.

For each statement in the table below:

1. Identify the diverse stakeholders that need to participate in the self-reflection process in order to ensure input from all groups of families, staff and students in the LEA, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.
2. Engage stakeholders in determining what data and information will be considered to complete the self-reflection tool. LEAs should consider how the practices apply to families of all student groups, including families of unduplicated students and families of individuals with exceptional needs as well as families of

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

underrepresented students.

3. Based on the analysis of data, identify the number which best indicates the LEA's current stage of implementation for each practice using the following rating scale (lowest to highest):
  - 1 – Exploration and Research Phase
  - 2 – Beginning Development
  - 3 – Initial  
Implementation
  - 4 – Full Implementation
  - 5 – Full Implementation and Sustainability
4. Write a brief response to the prompts following each of the three sections.
5. Use the information from the self-reflection process to inform the LCAP and the LCAP development process, as well as the development of other school and district plans.

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

## Building Relationships

1. Rate the LEA's progress in developing the capacity of staff (i.e. administrators, teachers, and classified staff) to build trusting and respectful relationships with families.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

5 – Full Implementation and Sustainability

2. Rate the LEA's progress in creating welcoming environments for all families in the community.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

5 – Full Implementation and Sustainability

3. Rate the LEA's progress in supporting staff to learn about each family's strengths, cultures, languages, and goals for their children.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

3 - Initial Implementation

4. Rate the LEA's progress in developing multiple opportunities for the LEA and school sites to engage in 2-way communication between families and educators using language that is understandable and accessible to families.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

5– Full Implementation and Sustainability

**Dashboard Narrative Box**

Briefly describe the LEA’s current strengths and progress in this area, and identify a focus area for improvement, including how the LEA will improve the engagement of underrepresented families.

PCCES has developed multiple opportunities for the school site to engage in 2 – way communication between families and educators. As a school site, we have a thriving Class Dojo community in which we have 95% + of our parents connected. The site leader posts messages on ongoing bases and communicates with all parents and families. Each teacher hosts their own page in which they share important updates, classroom pictures, and homework help. In addition, PCCES has an open door policy, which means that all parents and families are welcome to meet with school leaders and/or visit classrooms at any time.

At this time, an area for improvement is supporting staff in learning more about each family’s strengths, cultures, language, etc.

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

## Building Partnerships for Student Outcomes

5. Rate the LEA's progress in providing professional learning and support to teachers and principals to improve a school's capacity to partner with families.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

4 – Full Implementation

6. Rate the LEA's progress in providing families with information and resources to support student learning and development in the home.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

4 – Full Implementation

7. Rate the LEA's progress in implementing policies or programs for teachers to meet with families and students to discuss student progress and ways to work together to support improved student outcomes.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

5 – Full Implementation and Sustainability

8. Rate the LEA's progress in supporting families to understand and exercise their legal rights and advocate for their own students and all students.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*



## PUC Schools Local Indicators Self Scoring Tool 2018-19 as Reported in 2019-20 SY

### 3 - Initial Implementation

#### Dashboard Narrative Box

Briefly describe the LEA's current strengths and progress in this area, and identify a focus area for improvement, including how the LEA will improve the engagement of underrepresented families.

PCCES has monthly Family Nights, tailored to the needs of our families in support of our students. Popular family nights include Back to School Night, Data Night, Math Night and Literacy Night, in which parents receive student data, resources and information that support parents and families with supporting their children at home. In addition, PCCES has established a successful Parent Conference program, in which 100% of parents attend a conference to discuss their child's progress, strengths, needs, etc. in depth. Lastly, PCCES has incorporated parent workshops to support parents of students with disabilities.

An area for improvement is supporting families to understand and exercise their legal rights to advocate for their students.

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

## Seeking Input for Decision Making

- 9.** Rate the LEA's progress in building the capacity of and supporting principals and staff to effectively engage families in advisory groups and with decision-making.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

4 - Full Implementation

- 10.** Rate the LEA's progress in building the capacity of and supporting family members to effectively engage in advisory groups and decision-making.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

3 - Initial Implementation

- 11.** Rate the LEA's progress in providing all families with opportunities to provide input on policies and programs, and implementing strategies to reach and seek input from any underrepresented groups in the school community.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

3 - Initial Implementation

- 12.** Rate the LEA's progress in providing opportunities to have families, teachers, principals, and district administrators work together to plan, design, implement and evaluate family engagement activities at school and district levels.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*



## PUC Schools Local Indicators Self Scoring Tool 2018-19 as Reported in 2019-20 SY

### 3 - Initial Implementation

#### Dashboard Narrative Box

Briefly describe the LEA's current strengths and progress in this area and identify a focus area for improvement, including how the LEA will improve the engagement of underrepresented families.

CES sends monthly parent calendars, newsletters, fliers, etc. to inform and engage families in joining SAC and/or ELAC meetings as well as Coffee with the Principal. Through Coffee with the Principal, families have the opportunity to build their knowledge base and capacity in making strategic decisions. Through SAC and ELAC meetings, families have the opportunity to engage in advisory groups and provide input and feedback on policies and programs.

An area for improvement is providing opportunities for and encouraging families from underrepresented groups in the school community to engage in advisory groups and decision – making.

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

**Appendix A: Resources**

1. Southwest Educational Development Laboratory in Collaboration with the United States Department of Education. (2013) Partners in Education: A Dual Capacity Building Framework for Family School Partnerships. Retrieved from <https://www2.ed.gov/documents/family-community/partners-education.pdf>.
2. California Department of Education. (2017). Family Engagement Toolkit: Continuous Improvement Through an Equity Lens. Sacramento, CA. Author. Retrieved from <https://www.cde.ca.gov/fg/aa/lc/documents/family-engagement.pdf>
3. California Department of Education. (2017). Editable Templates for Family Engagement Toolkit. Sacramento, CA. Author. Retrieved from <https://www.cde.ca.gov/fg/aa/lc/documents/toolkittemplates.doc>
4. United States Department of Health and Human Services, Administration for Children and Families, Office of Head Start, National Center on Parent, Family, and Community Engagement. (2018). Head Start Parent, Family, and Community Engagement Framework. Retrieved from <https://eclkc.ohs.acf.hhs.gov/sites/default/files/pdf/pfce-framework.pdf>
5. (2018). Head Start Parent, Family, and Community Engagement Framework. Retrieved from <https://eclkc.ohs.acf.hhs.gov/sites/default/files/pdf/pfce-framework.pdf>

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

**School Climate (Priority 6)**

LEAs will provide a narrative summary of the local administration and analysis of a local climate survey that captures a valid measure of student perceptions of school safety and connectedness in at least one grade within the grade span (e.g., K–5, 6–8, 9–12). Specifically, LEAs will have an opportunity to include differences among student groups, and for surveys that provide an overall score, such as the California Healthy Kids Survey, report the overall score for all students and student groups. This summary may also include an analysis of a subset of specific items on a local survey that is particularly relevant to school safety and connectedness.

Narrative:

PUC Community Charter Elementary School conducts an annual student survey. The comprehensive survey consists of 8 Constructs; Captivate, Care, Challenge, Clarify, Confer, Consolidate, Control, and Safety. Safety was added in 2017-18 to align with the CA State Priorities. Each teacher and every grade level is surveyed.

Questions and Favorable Ratings in the survey that relate to safety and connectedness are as follows:

Construct	Item/Question	% Favorable Rating General Education
Captivate	Learning is important in my classroom	88%
Care	I like the way my teacher treats me when I need help	78%
Care	My teacher makes me feel that she really cares about me	67%
Confer	My teacher wants me to share my thinking and ideas	52%
Consolidate	My teacher takes the time to help me think about what I have learned	55%
Control	My teacher makes sure that I follow the classroom norms and the Habits of a Scholar	79%
Safety	I know my teacher will help me if I feel that people are being unkind.	78%

PUC CCES received an “Average % Favorable” of 67%. An overall score of 3.51 of 4. “Confer” received the lowest score of 52%. Focus for PUC CCES will continue to be on staff and student interaction and engagement to ensure that students share their thoughts and ideas.

**PUC Schools Local Indicators Self Scoring Tool  
2018-19 as Reported in 2019-20 SY**

**PRIORITY 7: ACCESS TO A BROAD COURSE OF STUDY**

1. Briefly identify the locally selected **measures or tools** that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served. For example, for Elementary it would be Student Rosters that indicate type of class and the teacher qualification using PowerSchool. Same for MS/HS with student Daily Schedules or a Teacher Daily Schedule. In addition, what tool is used to track student course assignment? PowerSchool Power Scheduler?

PUC elementary schools have self-contained classrooms by grade level. PowerSchool is used to track how students are assigned within their grade level. PowerSchool Scheduler is used for assigning students to their appropriate classroom, for generating student rosters, tracking teacher qualifications, and gradebook monitoring.

2. Using the locally selected measures or tools, **summarize the extent to which all students have access to**, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study.

As a charter school, PUC CCES ensures that all students have access to and are enrolled in the following: English Language Arts, Mathematics, Social Science, Science, Physical Education, and the Visual and Performing Arts. Foreign or World Language is not offered.

3. Given the results of the tool or locally selected measures, identify the **barriers preventing** the LEA from providing access to a broad course of study for all students. For example, SPED identification.

PUC CCES students who have special needs or are English Language Learners are provided additional support such as Inclusion Assistant support and/or ELD support within each subject matter in order to ensure access to the broad course of student being offered.

4. In response to the results of the tool or locally selected measures, what **revisions, decisions, or new actions** will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students?

To ensure students are offered a broad course of study, PUC Schools' Superintendent & Deputy Superintendent of Academics will continue to work with the PUC School Site Leader to ensure the courses offered are compliant with EC51220(a)-(i) and are accessible to all students, especially students with special needs and those who are English Language Learners.